



SALMANUL FARIS A RAZIK

PROFESSIONAL GOALS

Passionate in accounting. Looking for opportunities to incorporate my skills and training to help the company grow. I am looking forward to roles that will help me realize my potential by exploring the various aspects of this field.

PERSONAL DETAILS

Date of Birth:

01 Aug 1999

Mobile:

+971506715099

Email:

salmanfaris998@gmail.com

Nationality:

Indian

Marital Status:

Single

Passport No:

T3457658

EXPERIENCE

• JUNIOR ACCOUNTANT

AP ASSOCIATES (29.11.2021 - 01.01.2022)

- Recording entries and reconciling bank statements.
- Assist in auditing.
- Keep track of inventory.

SKILLS AND ATTRIBUTES

- Trustworthy.
- Ability to work under pressure.
- Positive attitude.
- Quick learner.

SPECIALIZATION

- Tally ERP 9
- Microsoft Excel
- Microsoft Word

QUALIFICATION

• CAT (CERTIFICATE IN ACCOUNTING TECHNICIAN)

From Catalyst Education directed by ICAI.

• COMPUTER ACCOUNTING

From Abhirami Computers, Thalassery
With 'A' Grade.

• BACHELOR OF BUSINESS ADMINISTRATION (B.B.A)

From Mahe Co-Operative College of Higher Education & Technology,
Pondicherry University.
C.G.P.A - 5.38

• HIGHER SECONDARY CERTIFICATE (Commerce)

From Mubarak Higher Secondary School, Thalassery
Aggregation of 68% from State Board of Kerala.

• SSLC

From Ramavilasam Higher Secondary School, Chokli
Aggregation of 90% from State Board of Kerala

LANGUAGE KNOWN

- English
- Malayalam
- Tamil