

# CV



**Mohammed  
Abdelfattah**

**Accountant  
Purchases Representative**



## PROFILE

I am seeking a good position that enable me to develop my skills acquire practical experience and make beneficial use of my previously acquire knowledge and working experience.



## CONTACT



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RAS ALKHAIMAH- UAE



## EXPERTISE

- DESIGN
- PROGRAMMER
- WEB DESIGN
- Human Resources
- Human Development



## WORK EXPERIENCE

- Sales representative /MAR 2008 – NOV 2011  
**COMPANY ALATEMAD FOR HEALTH TOOLS**
- Storekeeper / From (08/2016) until (06/2017)  
**AL SAFWA COMPANY**
- Salesman / from (07/2018) till (12/2018)  
**DUBAI DISTRIBUTION LIBRARY**
- Designer / from (12/2018) till (03/2020)  
**DUBAI DISTRIBUTION LIBRARY**
- Accountant and Purchases Representative  
/ from (03/2020) till NOW)  
**AZZAN BUILDING CONTRACTING COMPANY**



## PROFESSIONAL SKILLS

- PHOTOSHOP
- MICROSOFT
- WORD, EXCEL
- INDESIGN
- POWERPOINT
- PHOTOGRAPHY MACHINES



## EDUCATION

- Bachelor in Information Technology / Egypt
- Bachelor of International Business  
(Accounting, Finance and Banking)



## LANGUAGES

- Arabic  
Mother tongue.
- English  
Very good



## ACTIVITIES

My experience in the field of computer in everything related to the computer and work on (Microsoft office, word, excel, PowerPoint) Skill and accuracy and experience in high-end photography machines besides work on Photoshop program



## PERSONAL INFORMATION

**Birth Date:** 01/07/1989

**Nationality:** Egyptian

**Religion:** Muslim

**Marital Status:** Single



## COURSES

- Windows 98, Windows 2000, Windows XP, Windows Vista, Windows 7, Windows10
- Microsoft office, word, excel, PowerPoint, access, internet
- Psychological training and nervous control
- The initiative of one million Arab programmer
- Development of personal and managerial skills
- Human Resources



## OTHERS

- Ability to work under pressure
- Ability to learn new tasks quickly
- Ability to work individually or as in active team member
- Good dealing with people of different mood