



MINAHEL SAFEER

Experience

- Dream Real Estate Citi Housing Jhelum(2018 To 2019)
- Brighto Paints Jhelum Branch(September 2019 To March 2020)
- GOLF RESIDENCIA Kharian (July 2020 To July 2021)
- Work in a call center for a month

Internship

Worked as a Virtual Assistant in E.COM Consultant PVT LTD

Technical Skills

AMAZON VIRTUAL ASSISTANT

(Product Hunting, Sourcing & Logistics, Keyword Research, Content Writing, HTML Description, Account Management, PPC Management, AMAZON Case Handling, Client Messages)

Education

- Pursuing Master from Allama Iqbal Open University Islamabad
- Complete Bachelor in Arts From Allama Iqbal Open University Islamabad

Skills

- Office Management (MS WORD, MS EXCEL, MS OFFICE)
- Excellent Communication Skills
- Responsible and Organized
- Able to Adapt to new Environments
- Very Energetic and Enthusiastic
- Reliable with Instructions
- Team player with Strong Leadership Skills



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Visa Status

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