

## BLESSING OKON BASSEY

### WAITRESS

Date of Birth : 18-12-2000  
Gender : Female  
Marital Status : Single  
Nationality : Nigeria  
Passport No : A10903134  
Visa Status : Visit Visa  
Language known : English,  
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A dynamic smart and interactive young lady with a sound professional background seeking for placement in any collaborative and challenging environment where integrity and cooperate governance are highly valued with objective to improve my career and support the organization to achieved its goals.

**COMPANY: KING NICO HOTEL, NIGERIA**

**POSITION: WAITRESS**

**DURATION: 3 YEARS**

#### ***Responsibilities:***

- Greet and escort customers to their tables
- Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies)
- Prepare tables by setting up linens, silverware and glasses
- Inform customers about the day's specials
- Offer menu recommendations upon request
- Up-sell additional products when appropriate
- Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization
- Check customers' IDs to ensure they meet minimum age requirements for consumption of alcoholic beverages
- Communicate order details to the Kitchen Staff
- Serve food and drink orders
- Check dishes and kitchenware for cleanliness and presentation and report any problems
- Arrange table settings and maintain a tidy dining area
- Deliver checks and collect bill payments
- Carry dirty plates, glasses and silverware to kitchen for cleaning
- Follow all relevant health department regulations

Secondary School Certificate from Nigeria

***I hereby declare that the above information is true to the best of my knowledge and belief and nothing has been concealed or distorted.***

