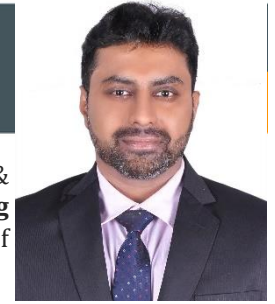


# Ajith E. Jacob

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**Thought leader and Accounts & Finance strategist**, with **17.5 years** of rich & global experience of handling **projects over USD 25 Million** and in **providing leadership across entire financial functions** with consistent record of delivering results in growth, revenue & profitability.

## Executive Profile

- **Strategic Leader**, recognised for **successfully spearheading large-scale financial & business operations** with hands-on experience in Core Finance, Financial Planning & Analytics, MIS & Financial Reporting, Risk & Compliance, Finance Control, Strategic Project Management and Costing
- Associated with **Envac Middle East, Dubai as Regional Finance Manager**, reporting directing to **CEO/ CFO of the company**
- Gained 360-degree exposure and experience in adding value to the business through various **cost savings** and **process improvement initiatives**; capable of **implementing complex business processes and operational improvements**
- **Transition & Migration specialist**; spearheaded the migration to **ERP packages right from scratch** including process stabilization, performance monitoring, key metrics development, resource deployment and stakeholder management
- Highly experienced in **group consolidation** with complex and multi-layer reporting structure
- Resourceful in preparing **financial models, projections, board presentations** on financials performance and business updates on quarterly basis
- Proven capabilities in developing and implementing **financial & operational controls** that improve P&L scenario and competitively position the firm
- Gained competency in **managing the entire gamut of team management activities** including circulating reports among team members, analysing performance, attendance, attrition, coaching and delivering feedback to an individual for enhanced performance
- Displayed excellence in **forecasting & anticipating requirements, performing trends & variances analysis**, developing action plans, measuring & analysing results, **initiating corrective actions** and minimizing the impact of variances

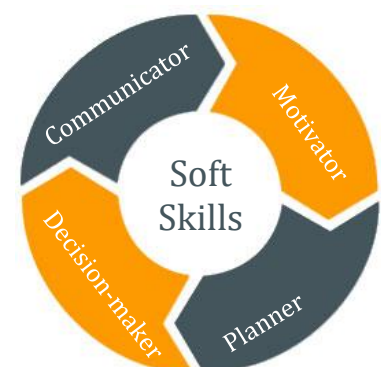
## Key Impact Areas

Financial Accounting & Analysis	Cost Savings & Profitability Improvement
Risk & Compliance Management	Capex Budgeting/ Financial Planning
Fund & Cash Management/ AOPs	Team Building & Structuring
Customer Relationship Management	Taxation & Accounting
Financial Analysis & Forecasting	Financial/ Internal Control

## Education

- **Chartered Accountancy (Article Trainee)** Course from ICAI, India
- **Bachelor of Commerce** from Mahatma Gandhi University, India

## Soft Skills



## Career Timeline



## IT Skills

- ERP Package AX Dynamics and Peachtree
- Hands on Teams, Sharepoint.
- PeopleSoft (Accounting Package) while in Genpact
- Completed computer course in MS Office at Alpha Data, Abu Dhabi

## Professional Experience

### Mar'06 to Feb 21: Envac Middle East, Dubai, UAE as Regional Finance Manager

#### Key Result Areas:

- Conducting **extensive financial analysis** that focused on driving operational efficiency, performance, cost reduction, profitability improvement, financial control & smooth system implementations
- Directing a **dedicated team of 8 professionals** for managing **Accounts & Finance, HR and Admin. activities**; evaluating the **performance and providing training and development opportunities** for Finance staff
- Driving **teams to ensure timely preparation and maintenance of all necessary records** of payables & receivables, income & expenses, general ledger, profit & loss, balance sheet accounts, and document business transactions
- Well-versed with **Percentage of Completion revenue recognition** on various **high valued projects** across regions
- Processing **daily invoicing for accounts receivable**, monthly commission statements and updating customer payments
- Undertaking **internal & regulatory reporting, accounting operations and forecasting functions**; steering the overall accounting operations & audits for the organization
- Coordinating with **annual statutory audit** and all administrative functions
- Managing **UAE and Saudi Taxation** including VAT, Withholding Tax and Corporate Tax and Zakat
- Front-leading **financial planning and analysis activities** such as management reporting & analysis, financial modelling/ cost modelling, forecasting, and special projects
- Supervising the **preparation of financial and business related MIS reports** including P&L reports, annual balance sheet and so on
- **Providing leadership, strategic consultation & guidance** on financial and administrative issues affecting the company
- Establishing **credible financial intelligence** for the management and the Project Teams by data analysis across all legal entities

#### Highlights:

- Recognised for implementing **Microsoft Dynamics AX 2012 in five legal entities** of the company
- Successfully managed **functional planning, data migration, user interface testing**, training modules, and integrity verification
- Drove strategic vision and conceptualised **need-based business strategies** for maximizing profitability & revenue generation & realizing organizational goals
- Appreciated for preparing & implementing **short-term and long-term business plan** for company, monitoring actual performance and taking corrective actions for any deviations

### Nov'04 to Dec'05: Genpact (GE Capital International Services), India as Accounts Assistant

#### Key Result Areas:

- Worked in **Face Approved Folder, Recurring Folder, Immediate Pay Folder & Auto Pay Folder**
- Worked in **purchase order folder**; managed all **PO vendor set-up and vendor maintenance** like change of address, bank details and change in payment terms
- Member of **vendor set-up team** and established **13,000 vendors** in system
- Analysed **report capability** of the vendor every quarter; monitored **monthly tax forms** from the vendors, updated the same and issuing tax forms to vendors in US; managed **all 1099 calls** from vendors & client
- Resolved queries **received by GMB**

### May'03 to Aug'04: M/s Mathew Eapen & Co. Chartered Accountant, India as Audit Assistant

#### Key Result Areas:

- Performed the audit of other company's accounts by **preparing internal and statutory audit report**
- Worked on **manual and computerized Accounting System**
- Prepared **Reconciliation Statement, Monthly Trial Balance, P&L & Balance Sheet**, and statements related with **taxation matter**



## Personal Details

**Date of Birth:** 15<sup>th</sup> September 1979/ **Languages Known:** English, Hindi, Malayalam

**Place of Birth:** Abu Dhabi

**Visa Status:** Cancelled Visa

**Target Location:** Dubai/ Open