

CURRICULUM VITÆ

VISHNU V KUMAR.

Sree vaishnavam

Poovanpara

Alamcode Post – 695 102

Thiruvananthapuram, Kerala

Phone: 00919809635509(IND)

Email: vishnuvijayofficial@yahoo.com



CAREER OBJECTIVE

To work in a challenging environment and help to achieve organizational objective through sheer hard work and commitment and thereby grow with the organization.

WORKING EXPERIENCE

1. Worked as an Accountant in a Sales Tax Consultancy Centre, Chirayinkeezhu, for over one year. Being an accountant I myself find creative atmosphere of mutual respects, co-operation and harmony. I am contributing my ability to achieve all round development and smooth functioning of the concern.

EDUCATIONAL QUALIFICATIONS

- Academic : 1. MBA (University of Kerala, Pursuing)
 2. BBA (University of Kerala, 2015 with 50.25%)
 3. PLUS TWO (From Board of Higher Secondary, Kerala, 2011 with 64%)
 4. S.S.L.C (From Board of Public Examination, Kerala, 2009 with 60%)
 5. Diploma in Hospitality Travel and Customer Service in Frank finn, 2012
- Technical : 1. Practical Training in Manual and Computerized Accounting
 With the aspects of Tally.(Athira Associates,Chirayinkeezhu)
 2. To Work as a TQM Field Officer in HDFC Bank.

PROFESSIONAL SKILLS

- Preparation of Day Book
- Ledger Posting
- Maintaining Cash Book
- Preparation of Bank Reconciliation Statement
- Preparation of Final Accounts
- Maintaining Stock Register
- Maintaining Cheque Inward & Outward Register
- Counter Sales
- Cashier
- Preparation of Sales order, Purchase order and Quotations

PERSONAL SKILLS

- Good at Logical Reasoning
- Ability to work in a team
- Co-operative & Positive Attitude
- Flexibility to cope with any working environment
- Always willing to keep a unique identity in my work/profession
- Thinking of new ideas

COMPUTER SKILLS

M.S. Office, E-mail & Internet Accessories, Tally.ERP9,
Galileo Software.
Fidelio Software

HOBBIES

Listen to Music, Watching Sports, Playing Badminton & Cricket

LANGUAGES KNOWN

English, Malayalam, Hindi : Read, Write & Speak.

PERSONAL INFORMATION

Name : **VISHNU V KUMAR.**
Age & Date of Birth : 12-11-1993
Sex : Male
Marital Status : Single
Father's Name : Vijayakumar.S
Nationality : Indian
Mother Tongue : Malayalam
Religion : Hindu
Permanent Address : Sree vaishnavam, Poovanpara
Alamcode Post – 695 102
Thiruvananthapuram, Kerala
Passport no : M1130672
Passport Expiry date : 10-08-2024
Phone No. : (H) 00919746670327, (M) 00919809635509
E-mail : vishnuvijayofficial@yahoo.com

REFERENCE

Mr. C.Balachandran
Athira Associates
Valiyakada, Chirayinkeezhu
Thiruvananthapuram
Phone No. 9447270642
E-mail: athiraassociates2000@gmail.com

DECLARATION

I hereby declare that the details furnished above are true to the best of my knowledge and belief.

Place: Attingal, Trivandrum

Date:

VISHNU V KUMAR