



CURRICULUM VITAE

SHAHINA. T

+971585622927 | shahinasheer@gmail.com

OBJECTIVE

I am seeking a competitive and challenging environment where I can serve your organization and establish an enjoyable career for myself.

PERSONAL PROFILE

FATHER'S NAME:

T. Yousef

MOTHER'S NAME:

KV.Bushra

DATE OF BIRTH:

02. 06. 1994

NATIONALITY:

Indian

MARITAL STATUS:

Married

VISA STATUS:

DEPENDANT VISA

ADDRESS

Villa no 6
Street no. 7
Al Quoze
Dubai

EDUCATION

DIPLOMA IN INDIAN AND FORIEGN ACCOUNTING
GCC VAT USING Tally. ERP 9

(2018 – 2019)

G-TEC COMPUTER EDUCATION

BACHELOR OF COMPUTER SCIENCE
UNIVERSITY OF CALICUT

(2013 -2016)

PLUS TWO- SCIENCE
KERALA STATE BOARD

(2011 - 2013)

COMPUTER KNOWLEDGE

- Tally ERP 9
- Peachtree
- Quickbook
- M. S excel
- M.S word & PowerPoint
- Internet & E-mail

CERTIFICATION

- **GCC VAT USING Tally ERP. 9**
- **IAB**
- **DIPLOMA IN INDIAN AND FORIEGN ACCOUNTING**
- **TallyACE**

OTHER ACHIEVEMENTS

Participation in National Seminar – Research trends in computer science

PASSPORT DETAILS

PASSPORT NO:

N3366999

DATE OF ISSUE:

27.10.2015

DATE OF EXPIRY:

26.10.2025

PLACE OF ISSUE:

Malappuram

KEY SKILLS

Good customer relation

Ability to work under Pressure

Good communication skill

Good team member

PERSONAL STRENGTHS

Adaptable to changing work Environment

Punctuality & hard worker

Innovative & Positive thinking

Good listener & cool nature

LANGUAGES KNOWN

Malayalam	Read, Speak, Write
English	Read, Speak, Write
Arabic	Read, Write
Hindi	Read, Write

HOBBIES

Gardening

Surfing net for information & knowledge update

DECLARATION

I do hereby declare that the above furnished details are true and fair to the best of my knowledge and belief

SHAHINA. T

THANK YOU