#### **RAHUL PAHUJA**

Salah al din.

Near Metro Station Deira,

Dubai

Contact - +971 58 306 4738

E-mail - rpahuja040@gmail.com

Date of Birth - May 04, 2000

#### **EDUCATION**

Secondary School Certificate (Maharashtra) March 2021

# **BUSINESS EXPERIENCE(s)**

Jul 2018 - Jan 2020 Food Street - Manager

Feb 2020 - Oct 2021 Amrut Tea - Manager

## **KEY RESPONSIBILITY(s)**

- Establish healthy communication & interaction with Ground Associate
- Maintain a safe and clean working environment
- Recognize and resolve production and quality issues through Corrective Action Plans
- Manage inventory control and storage
- Maintain up-to-date work records
- Assure employee compliance with safety and quality requirements
- Verifying incoming/outgoing and daily stock very precisely
- Keeping eagle's eye on the stock of goods available in store
- Making way bill of items going from store

## SKILL(s)

- Extensive product knowledge or the ability to obtain product knowledge
- Reliable with strong sense of responsibility
- Problem-solving ability
- Strong organizational and task delegation skills in a fast-paced environment
- Strong client management and effective communication
- Knowledge of administrative aspects of store operations
- Ability to work cohesively with fellow colleagues as part of a team
- Strong interpersonal and intrapersonal skills
- Excellent managerial skills
- Strong leadership and team management ability
- Optimistic work approach

### SOFTWARE PROFICIENCY

- Language(s) and Script(s): VB.net, asp.net, C, C++
- Database: SQL Server2005, MS Office
- Operation System(s): Windows XP, Windows 7
- Office Tool(s): MS Word, MS Access, MS Excel, PowerPoint

Language(s) Known - English (fluent), Hindi (fluent), Marathi (fluent), Punjabi(native)

Nationality - Indian



