

# SHAIKH MUSTAFIZ AHMED



**DUBAI, UAE**

Email Id:

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Mobile No: **+971 561069446**

UAE Driving License Holder (LMV)

## PROFESSIONAL SKILLS:

- Excellent Sales Service
- Excellent communication
- Visual Merchandise
- Perform under pressure
- Professional Attitude
- Retail Management
- Computer literacy
- Leadership Skills
- Problem Solving
- Building Relationship

## EXTRA QUALIFICATION:

- Certificate in **Retail Skills** in 2016.
- **MS Office** from Sahaj Academy in 2011.
- Diploma in **Supply Chain Management** Course in 2021.

## RETAIL MANAGEMENT SKILLS:

- Customer Focus
- Tracking Budget Expenses
- Pricing
- Vendor Relationships
- Market Knowledge

## SUMMARY:

I am a Store in charge, having an experience of more than six years in Retail environments. Motivated professional with strengths in supervising employees and promoting optimal customer service. Adept in employee relations, inventory organization and visual merchandising, prepared, organized and trained in product knowledge and store regulations.

Now looking for a Retail Management position in Retail sector in an ambitious & exciting company.

## EXPERIENCE:

### ➤ STORE INCHARGE

**JULY 2019 TO TILL DATE**  
**TIME HOUSE TRADING,**  
**DUBAI, UAE**

### ➤ FASHION CONSULTANT

**JANUARY 2018 TO JANUARY 2019**  
**RELIANCE BRAND LIMITED**  
**MUMBAI, INDIA**

### ➤ CUSTOMER CARE ASSOCIATE

**FEBRUARY 2016 TO JANUARY 2018**  
**SHOPPERS STOP LTD**  
**HYDERABAD, INDIA**

## WORK RESPONSIBILITIES:

- Manage a store to ensure that defined sales, profit and growth objectives are achieved.
- Maintain awareness of market trends in the retail industry, understanding forthcoming customer initiatives and monitoring on local competitors.
- Follow the systems and procedures of the company including working with IT, assisting in stocks and supply chain management.
- Always ensure that products are well displayed at all times.

- Results Driven
- Strategic Planning
- Management Proficiency
- Client Relationships
- Verbal Communication

### **PERSONAL STRENGTH:**

- ◆ Assessing the needs and preferences of customers
- ◆ Assessing outcomes
- ◆ Creative thinking
- ◆ Designing innovative products
- ◆ Efficiency
- ◆ Good judgment
- ◆ Innovation
- ◆ Logical thinking
- ◆ Open minded
- ◆ Solution oriented
- ◆ Solving complex problems
- ◆ Statistical analysis

### **LANGUAGES KNOWN:**

- English, Hindi & Urdu

### **PERSONAL DETAILS:**

**Name :** **SHAIKH MUSTAFIZ AHMED**

**Mobile No :** **+971 561069446**

**Email Id :**

**mustafiz.ahmed1994@gmail.com**

**Date of Birth :** **5<sup>th</sup> June 1994**

**Marital Status :** **Married**

**Nationality :** **Indian**

**Passport No :** **N4137200**

**Passport Expiry Date :** **28/10/2025**

**LinkedIn Link :** **Mustafiza4**

- Build and maintain cordial and pleasant relationships with customers and other persons interacting with the company.
- Take part in all promotional and sales activities whether inside the store or outside the store as required.
- Always ensure that the behavior and presentation represents the best interests of the company.
- Handle staffs, making schedule and reports as required.
- Undertake any other activities that are assigned by senior manager.
- Ensured compliance with all health and safety regulations.

### **ACADEMIC QUALIFICATION:**

- **Master of Business Administration in Retail Management** from Madurai Kamaraj University, Hyderabad – **2017**
- **Bachelor of Commerce** from Cuttack College, Cuttack – **2015**
- **B.S.E** from S.A.A High School, Bishanpur – **2010**

### **ACHIEVEMENTS:**

- **Best Customer Care Associate** of the year **2016 & 2017** from Shoppers Stop.
- **Highest Suggestions** taken from Customers in the year **2016** from Shoppers Stop.

### **FUTURE GOALS:**

- ◆ Learn a new skill or technology.
- ◆ Achieve a promotion.
- ◆ Gain management experience.
- ◆ Improve communication skills.
- ◆ Improve leadership skills.
- ◆ Develop a career plan.
- ◆ Improve efficiency rates with completing projects.