

Accountant



Nithin Sidharth

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Profile

A confident, multi-skilled & capable Accountant/Operation Assistant with ten years of experience implementing accounting systems with a comprehensive knowledge of general accounting, audit, and tax. Through knowledge of all aspects of accounting operation and analysis. Proven ability to manage all aspects of accounting operation, including accounts payable, cash disbursements, accounts receivable, cash receipts, financial analysis and monthly and year-end closing assistance, schedules and responses to an audit request.

Education

2004 - 2007
India

Bachelor of Commerce

The University of Calicut, Kerala, India.

2008 - 2008
India

Certification in computerised accounts

Institute of Accounts Academy, Kerala, India

Accounting Experience

2020 - 2022
UAE

Accountant

Nano Fuel Trading LLC, UAE

- Ensure financial records are maintained in compliance with accepted policy and procedure
- Verify the books of accounts to ensure these are in line with accepted general accounting principles with their supporting documents.
- Preparation of combined trial balance, P&L, Balance sheet, and Dashboard report.
- Ensure that all divisions fixed asset register is updated properly and depreciation provided to the applicable rates.
- Accounts payable and Receivable calculation and follow up and handling of all types of accounts.
- Handling of bank reconciliation, VAT filing, Stock checking and physical verification

2019 - 2020
UAE

Accountant

Atlas House Pastry Preparing LLC, UAE

- Maintaining multiple general ledgers and preparing monthly journal entries and account reconciliations as required to timely and accurately close the monthly fiscal period.
- Overseeing entry into and maintenance of financial databases and the fixed asset system.

- Preparing monthly reconciliations of all balance sheet accounts, including documentation to support all balances.
- Assisting financial management company with the preparation of the monthly financial statement.
- Handling Of bank reconciliation, stock checking, and physical verification.
- Salary transfer through WPS, Accounts payable and receivable calculation, and follow-up payments from clients

2016 - 2018
India

Accountant

Eureka Forbes private LTD , India

- Verification of purchase invoice, sales Bills, vouchers, receipt, debit note, credit note
- Prepared company accounts and tax returns for audit and Ensured compliance with accounting deadlines.
- Managed financial departments with responsibility for Payroll, Accounts Payable, and Receivable.
- Liaised with bankers, insurers, and solicitors regarding financial transactions. Funds management at banks (Daily bank position).
- Monitoring Fund flow, Collection/submission& issuing of various sales tax, Stock checking, and physical verification.

2012 - 2016
India

Internal Auditor

Ahalia Money Exchange, India

- Assisted the Head Audit for the administration of the Dept and made Co-ordination with internal and external auditors.
- Compliance with tax laws/liaison with tax authorities and Regulatory compliance under AML/KYC etc.
- Traveling to different sites to meet relevant staff and obtain documents and information.
- Stock checking and physical verification., checking of cash, currencies, cards, etc..

2009 - 2011
India

Auditor and Accountant

M/S SukumarAssociates, India

- Preparation of monthly sale tax returns & appearing for hearing on behalf of the company& handling petty cash book & verification of expenses.
- Verification of purchase invoice, sales Bills, vouchers, receipt, debit note, credit note, negative stock, and Kuri passbook.
- Reconciliation of bank, other financial institution, intergroup balance creditors & debtors account.
- Finalization of Accounts / Financial Reporting. ,Tax Audit of various firms and proprietary concerns.

Skills

SOFTWARE SKILLS

Tally



Zoho



SAP customer-oriented



Microsoft Office

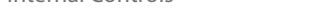


AREAS OF EXPERTISE

Operations



Internal Controls



Knowledge of AP/AR & Payroll



Critical thinking skills



LANGUAGES

English : Fluent



Malayalam: Fluent



Hindi : good



I would be happy to provide any additional information you may need regarding my candidacy.
Thank you for your consideration and i look forward to hearing from you.

Sincerely yours

Nithin Sidharth