

Syed Adnan Zaidi

Dubai

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Business Development Executive Feb 2019 to Current
Gadgets Ginnie FZCO

- Coordinating wholesale trading of branded electronic items.
- Business development through meetings, events representation on behalf of company
- Facilitating flow of information necessary for day to day business activity
- Finding out trading opportunities, back to back deals, Globally as well as locally
- Coordinating day to day business operations
- Prepares, carries out and checks on the follow-up of import-export operations

E-Commerce Intern April 2018 to Aug 2018
Simran Trading LLC

- Handling social media accounts of company
- Developing market over e-commerce giants in middle east
- Sales & marketing of inventory over Souq, Noon & other B2B ecommerce platforms
- Promoting company & its products over social media accounts, to optimize in SEO search
- Social Media Management, Marketing research

Sales Executive July 2014 to Feb 2016
Special ceramics Private limited, Rajasthan- India

- Handling the committee meetings and board's special projects
- Interaction with customers, understanding their requirements through personal

meetings & emails

- Market research & Competitors analysis
- Relationship management with existing clients
- Concluding deals with clients by demonstration & negotiation
- Arrangement of raw materials for order completion with existing suppliers
- Coordination with other teams for production, order completion & goods delivery

Curriculum Vitae

Willing to relocate: Anywhere

Work Experience

Business Development Executive

Gadgets Ginnie FZCO - Dubai
February 2020 to Present

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Coordinating day to day business operations
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E-Commerce Intern

Simran Trading LLC - Dubai
April 2018 to August 2018

Handling social media accounts of company
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Sales Executive

Special ceramics Private limited
July 2014 to February 2016

Rajasthan- India

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Curriculum Vitae

Education

Master of business in International Business in business

University of Wollongong in Dubai - Dubai
2017 to 2020

Bachelor of Business Administration in International Business in International Business

University of Lucknow - Lucknow, Uttar Pradesh
2014

Skills

RELATIONSHIP MANAGEMENT, TEAM PLAYER, Negotiation, Microsoft Office, Demonstration, Business Communication, Business Development

Additional Information

Key Skills

- Loyal
- Team player
- Negotiation
- Convincing abilities
- Geopolitical awareness
- Relationship management