



Shweta

AI karama

Dubai Phone No:-0551203422

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Career Objectives:

To work with the best individual effort as well as a member of team in achieving organizations goal and at the same time having self development through leaning exposure and seeking my identity to excel in the job opportunities and giving great dedication for achieving recognition, I am currently looking for a full time position in an environment that offers a greater challenge, increased benefits for my family, and the opportunity to help the company advance efficiently and productively.

Academic Qualification:

- 10 Passed in P.S.E.B from D.S.S.D Sr. Sec. School, Jalandhar City.
- 12TH Passed in P.S.E.B from D.S.S.D Sr. Sec. School, Jalandhar City.

Courses Qualification:

- Basic computer
- Tally
- Microsoft Excel
- Microsoft Word • Data Entry
- Microsoft PowerPoint
- Making Qutation

Experiences

- 3 year Working as a Computer Operator
- 4 month work in food to go company as a call agent

My Strength:

My greatest strength is my positive attitude. In any challenging or difficult situation, my positive outlook helps me reach a successful solution.

I love to work. Any job I do, I love it. This is my strength.

My self-confidence and my dedication towards my work make me confident and increase my strength.

My Faith: Whenever I do something, I do it for My God. Because He is the one that allows me to work and to treat others with respect.

Personal Details:

Father's Name: - Sh. Ashwani Kumar **Mother's**

Name: - Smt. Rajni **Date of Birth:** - 09th Feb 1998

Marital Status: - Unmarried

Visa status :- Visit Visa

- Date of issue:- 09/01/20
- Date of expiry:-07/04/20

Passport No:- S4128070

Languages Known: English, Hindi,
Punjabi

Hobbies:

Listening music

To know and to meet the Different Type of People

DATE:- PLACE: - Jalandhar. (Shweta)