

# Muhammad Ashiq P K

**CA - Inter Qualified**

**Professional Experience of Over 3 Years**

Mobile No: 8086942819

Email: [ashikahamad36@gmail.com](mailto:ashikahamad36@gmail.com)



## **CAREER OBJECTIVES**

A semi-qualified chartered accountant with extensive experience in managing the Finance and Accounts department, possesses good management and supervisory skills. He is seeking a rewarding and challenging position in a company that will give opportunities for professional growth.

## **AREA OF EXPERTISE**

- Accounts
- Taxation (Including VAT, GST)
- Financial Reporting & Analysis
- Auditing
- Credit control, Reconciliations & Budgeting.

## **ACADEMIC QUALIFICATIONS**

- CA Inter Completed.
- B.com degree in Madras University.

## **WORKING EXPERIENCE**

Organization : Nathan & Company  
Organization Type : Chartered Accountants Firm  
Tenure : May 2020  
Brief job description : Nathan & Co. is a reputed firm in Kerala having more than 25 Years of experience in Auditing, Taxation, Accounting field.

In Nathan & Co. I am responsible for the following key roles:

- Finalization of Financial statements
- Planning, development and implementation of effective and efficient financial controls, strategies, policies and procedures
- Financial reporting
- Budget preparation and planning
- Project Costing
- All types of Accounting operations

- Deals in Taxation matters including Income tax, VAT, GST
- Auditing in different fields like Hospitals, Automobiles, Banks, Textiles, Jewels, Educational Institutions, Construction companies.
- Statutory and internal audits
- Reconciliation of debtors, creditors, banks & cash.

### **COMPUTER PROFICIENCY**

Having sound knowledge of the following system software and application packages:

- Microsoft office with good MS Excel skills.
- Tally.ERP

### **ADDITIONAL SKILLS/TRAINING**

- Completed 90 hrs Advanced IT course.
- Completed 15 days of MCS and Orientation course conducted by Institute of chartered accountants of India.
- Attended various seminars and course organized by ICAI and other bodies.

### **PERSONAL**

Father's Name : Ahammed  
 Marital status : Unmarried  
 Date of birth : September 5, 1996  
 Passport No. : N7800891  
 Nationality : Indian  
 Address : Payattu Mannil Kuni (House),  
 Payyoli Angadi (post), via Payyoli,  
 Calicut, Kerala. PIN: 673523  
 Phone No. :8086942819  
 Email :ashikahamad36@gmail.com  
 Driving License :Indian