

SHUJA SHABIR

Diera, Dubai (UAE)

Email: shujashabir1@gmail.com

Phone: +971557309019

WORK EXPERIENCE

- **Admin/Support Executive , SRINAGAR NET TECH PVT LTD , , India**(Dec 2018 to Nov 2020)
- **Office Administrator cum Accountant, Secure Simply Safe., , India**(Nov 2015 to Nov 2018)

EDUCATIONAL BACKGROUND

- **, , Post Graduate Diploma , 2017, Computer Applications**
- **University of Kashmir , , Bachelors, 2013,**

SKILLS

- **ms outlook**
- **? creation and maintenance of different vlan's gre**
- **? cisco nat**
- **? configuring various types of routers & wlan devices**
- **switches ios using tft.**
- **? efficient in working with internet.**
- **? well versed ms excel**
- **? strong working knowledge of ip protocols and the 7 (seven) layers.**
- **ms word**
- **? good typing speed 35/min.**
- **powerpoint**
- **ccna (cisco certified network associate)**
- **troubleshooting lan switching.**
- **? well versed knowledge in corel draw**
- **? very good in routing protocols include rip v1 v2**

- ? upgrade cisco routers

PERSONAL BACKGROUND

- **Birthday:** - 1991-08-06