

SUNIL KUMAR P NAIR

Doha

Email: sunil_ezhumavil@yahoo.co.in

Phone: +97433133405

WORK EXPERIENCE

- **Secretary/Document Controller, Dorsch Qatar- Construction Supervision Consultant (CSC),**
, Qatar(May 2012 to Nov 2020)
- **Project Document Controller cum Admin.Secretary , Arenco Arch. & Eng. Consultant,**
Dubai, United Arab Emirates(May 2008 to May 2012)
- **Site Document Controller cum Secretary, Group 5 Construction (UK)Ltd, , United Arab**
Emirates(Sep 2005 to May 2008)
- **SITE ADMINISTRATOR/ TIME KEEPER/STORE KEEPER/SECRETARY, UTCC Wade Adams**
Contracting WLL-Dubai, Dubai, United Arab Emirates(Nov 1994 to Jan 2005)
- **Assistant Storekeeper, Flight Kitchen (Saj Flight Kitchen), Trivandrum, India(Jan 1993 to Nov**
1994)
- **Transport In charge / Timekeeper, Phoenix Shoes New Delhi-Rohini 53-Industrial Area,**
India., New Delhi, India(May 1990 to Jan 1993)

EDUCATIONAL BACKGROUND

SKILLS

- **tally**
- **hardworking**
- **ms office**

PERSONAL BACKGROUND

- **Birthday: - 1973-05-25**