





Saravanan Sanmugam

Date of birth: 06/04/1989 | **Gender:** Male | **Nationality:** Indian

 **Home:** (+91) 8903669246

 **Email address:** vetrivelsaravanan@rediffmail.com


 **Home:** 4h,old beemarayar st alangium road dharapuram Tirupur Dist, 638656
dharapuram, India

WORK EXPERIENCE

● Restaurant Waiter

Taj Gateway

06/03/2008 – 06/05/2010

 Bangalore, India

Taj Gateway [Taj Group Of Hotels]

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JOBS & RESPONSISBILITIES

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Taking briefing with the Junior staffs

Checking them did they following as per the TAJ GROOMING STANDARS

In charge for the training and development programs

Taking initiative for the food & beverage controls

Try to achieve the Budget on time (or) monthly basis

Responsibility for the beverage and liquor inventories

Checking the food & beverage outlets and check any damages. If any Damaged

give a job order to the Engineering Department

Make sure staffs have to know perfectly about the brand standards & Knowledge of food & beverage very well by the way of training

Providing Whole monthly attendance sheets for other staffs and have to sending to the human resources for the pay roll purpose

Over all has to be the initiative person and a more responsibilities to assisting a manager

● Team Leader (Food&beverage Service)

Grand Hyatt

24/03/2011 – 10/04/2015

 MUMBAI

HYATT INTERNATIONAL GROUP OF HOTEL

AN ISO 22,000 CERTIFIED RECOGNIZED HOTEL

GRAND HYATT MUMBAI :

JOBS & RESPONSIBILITIES IN RESTAURANT

Serving food & Beverages with the stewards & make sure without any complaints & delay for run the smooth operation

Preparing duty roaster for the stewards, hostess & bartenders & have to get a approval from the managers

check the staffs during the briefing as they follow their grooming things as per hyatt grooming standards

Maintaining the register called attendance , bar inventory in & out stocks & make sure the balance stock have to be without of any shortage

Raising the cheques according to the guest consumption of food & beverage in micros

JOBS & RESPONSIBILITIES

EVENT SERVICE :

Check the all event halls has to be set properly whether the AC is on, hall to be neat & clean

Introducing myself to the host who is in a event and make sure have to assist the host & manager throughout the end of the event

Help the Guys to set the Buffet & Bar as per requirement of the host & serve the Guest on time without fail & delay

Provide them authentic hospitality service as per hyatt standards for take the repeat events in the hotel

Knowing excellent Knowledge of bills providing system called micros and sending store requirements to store by the way of SCALA SOFT WARE

Over all worked very well for get a international experience in the ISO 22,000 certified recognized hotel called grand hyatt Mumbai

EDUCATION AND TRAINING

Aaditya Educations

Diploma In Hotel Managent

06/04/2006 – 10/05/2008

📍 22 Rf Road , Palani, palani, India

Annmalai University

Bachelor Of Science (Hotel Management & Tourism)

02/05/2009 – 04/05/2011

📍 Annamalai Nagar, Chidambaram, Chidambaram, India | Annamalaiuniversity.ac.in

LANGUAGE SKILLS

Mother tongue(s)

English

Hindi

Other language(s)

Tamil

Listening



C2

Reading



C2

Spoken interaction





C2

Spoken production

C2

Writing

C2

DIGITAL SKILLS

Other

Microsoft Excel

Google Drive

Social Media

Instagram

Skype

Facebook

Twitter

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