

**RABAB FATIMA**

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### **CAREER OBJECTIVES**

Seeking a challenging opportunity to demonstrate my educational competence and abilities to attain skills and knowledge in a venerable organization, offering ample endeavours to advance my profession and know how and attain intellectual growth as a Sales Associate and diversifying in the field of Marketing and Trade. I have built enough confidence to manage sales service with entire dedication, giving my best for the betterment of the company . I am willing to take part in every opportunity given to me to prove my skills and abilities in every field of business possible. Willing to work in clinics and hospitals as well in any position such as a Assistant to prove and improve my medical skills and knowledge. To establish myself in a well maintained and well known organizations to utilize my skills with my entire dedication to and hard work for the company .

### **SKILLS**

- Lateral and provocative thinking, planning.
- Leadership, Team Building, Motivational Skills, Interpersonal and Communication Skills.
- Analytical skills and ability to work under pressure, decision making and problem solving skills.
- Familiar with computer skills such as MS OFFICE applications and internet usage.
- Effective writing and speaking skills.
- Good convincing power.
- Fast worker and polite speaker.
- Creative minded.

### **WORK EXPERIENCE**

Worked as an English Teacher in Warsaw , Poland -> January 2020 to March 2020.

## **LANGUAGES**

**English:-** Fluent.

**Urdu:-** Fluent.

**Arabic :-** Intermediate (Can understand and speak well).

**Polish:-** Intermediate (Can understand and speak well).

## **PERSONAL SKILLS**

- A diligent, determined and conscious person.
- Strong communication and presentation skills , organization , detail and goal-orientated.
- Ability to adapt to new surroundings.

## **PERSONAL DETAILS**

**Date of birth :-** 30<sup>th</sup> April 2003

**Nationality :-** Pakistan.

**Visa status :-** Mother sponsorship