# SHARIQ KHAN

Dubai, United Arab Emirates Email: shariqkhan2125@gmail.com Phone: +97152 9530033

## WORK EXPERIENCE

<sup>o</sup> **PROCUREMENT ASSISTANT, THE FIT OUT LLC,** Dubai , United Arab Emirates(Sep 2019 to Present)

<sup>o</sup> **TIME KEEPER & ADMIN SUPPORT, THE FIT OUT LLC,** Dubai , United Arab Emirates(Oct 2015 to Aug 2019)

<sup>o</sup> **ASSISTANT STORE KEEPER, SYMBIAN MOBILES PVT LTD,** Lucknow, India(Jan 2010 to Dec 2014)

<sup>o</sup> **SALES EXECUTIVE, ORBIT COMPUTERS,** Lucknow, India(Jan 2006 to Nov 2009)

## EDUCATIONAL BACKGROUND

<sup>o</sup> Lucknow University, Lucknow, Bachelor's, 2006,

## SKILLS

 $^{\circ}\,$  effective communication

## PERSONAL BACKGROUND

<sup>o</sup> Birthday: - 1985-08-21