

## RIAZ SHIKARY

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Al satwa, Dubai, UAE



### OBJECTIVES

To become a part of a dynamic group where I could further explore the skills and capabilities which I gained in the whole working career and in present Job experience and to serve in a challenging work environment with equally vast opportunities of career development based upon achievements results.

### PERSONAL SKILLS

- Honest and hardworking
- I am a quick learner and have eagerness to learn different skills.
- Reliable and responsible and Hard worker
- Good Communication, self –confidence, Discipline and punctual.
- Honest and Hardworking Capacity.
- Having good convincing Capacity & Detail oriented and efficient.

### WORK EXPERIENCE

#### ❖ F&B PERSONNEL / CASHIER/COUNTER SALES/WAITER

**Healthy Pop Food LLC, Dubai, UAE** Duration: Oct 2017 up to June 2022

##### Duties

- Coordinated transportation of items to function areas.
- Running kiosk outlet, taking care of front and back of house.
- Multi-tasking job in food and retail kiosks from selling to stocktaking, inventory and also cash collection.
- Followed policies and procedures in training manuals and associate handbook.
- Attending guest at counter and fulfill their requirements asper the request.
- Engaging guest and upselling the products, and maintaining hygiene and cleanliness.
- Taking Orders and Serving the Guest
- Followed safety rules and regulations for food preparation
- Good in Coffee and Tea making

## ❖ SALES MERCHANDISER

ERD, KOLKATA

Duration: Jan 2014 – Feb 2016

### Duties

- Assisting sales manager and making orders, and dispatching it to the concern warehouse.
- Visiting shops and giving small presentations to the shop owners and vendors.
- Taking order on request and making invoice until goods delivered.
- Maintaining the stocks level of each department and sending to the warehouse as per the requisition.
- Assisted Supervisor to train, develop and supervise production employees
- Treated customers and co-workers with courtesy and respect.

## EDUCATIONAL ATTAINMENT

- High School Certificate, WBBSE, Kolkata – May 2009

## TECHNICAL SKILLS

- Electrician Course Completed, west Bengal, India - 2014

## PERSONAL DETAILS

- |                  |   |                                  |
|------------------|---|----------------------------------|
| ✓ Date of Birth  | : | 09-12-1996                       |
| ✓ Gender         | : | Male                             |
| ✓ Nationality    | : | India                            |
| ✓ Religion       | : | Muslim                           |
| ✓ Marital Status | : | Single                           |
| ✓ Language Known | : | English, Arabic, Hindi & Bengali |
| ✓ Passport No    | : | P9757163                         |
| ✓ Valid Up to    | : | 28-04-2017 – 27-04-2027          |
| ✓ Visa Status    | : | Visit Visa                       |

## Declaration

I hereby declare that the above mentioned statement is correct & true to the best of my knowledge & belief

*Applicant*  
**RIAZ SHIKARY**