

Certifications

- Financial Analysis from Udem Academy.
- Financial Management and Accounting from Microsoft Virtual Academy.
- Data Analysis from Udem Academy.

Skills Sets

- Teamwork
- Proficient in Microsoft Office (PowerPoint, Excel)
- Good interpersonal and presentation skills
- Attention to details and hard working

Hobbies & Interest

- Listening to Music
- Watching cricket
- Fond of exploring new places and travelling

Personal Details

DOB – 20rd December 1996

Permanent Address – 90 Mahaveer Colony Bhilwara, Rajasthan

Languages known – English and Hindi

▪ Objective

- To work with a progressive organization that provides the opportunity to expand my knowledge and use my skills for the growth of the company.

▪ Work Experience (December 2020– August 2021)

Company – Gangwal Trading Company

Profile – Accountant

Responsibilities –

- Learned basic and intermediate accounting practices including the daily operation of an office and how to maintain organize billing sheet and account paid.
- Responsible for cash transactions and daily balancing.
- Accountable for achieving monthly sales and profit margin goals
- Analyzed financial data to ensure it was recorded and reconciled

• Academic Credentials

Particulars	Institute	Year
Master of Business Administration (MBA)	Sangam University	2020
Bachelor's in Commerce (B.Com)	Maharshi Dayanand Saraswati Univerity	2018
12th standard (Commerce)	St. Anselm's School (CBSE)	2015
10th standard	St. Anselm's School	2013

▪ Internship

Company Name – Om optel Industries Pvt.Ltd (May 2018- July 2018)

Profile Name – Finance department

Project Description – Conducted Financial Analysis under senior accountant Supervision.

Assisted in daily and weekly audit Account,vouchers,and statutory records.

▪ Internship

Company Name – Marvel Info comm Pvt.Ltd(May 2019-July2019)

Profile Name - Data Analysis and Social Media Marketing

Project Description – Project Data Analysis to classify into quality and non-quality Data.