

Sneha Mohandas  
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Available to join: IMMEDIATE



### **Objective**

Work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objectives and to explore the new skills and technologies.

### **Personal Profile**

Date of Birth: 18/06/1992

Age: 27

Nationality: Indian

Marital Status: Married

Passport: P4775422

Visa Status: Dependent visa

### **Professional Profile**

Post Graduation: Master of Hospital  
Administration (B)

University: University of Calicut

Certificate: Medical Coding (68%)

Board: AAPC

Institution: CIGMA Kochi

Graduation: BSc Chemistry (B)

University: University of Calicut

## **Work Experience**

Designation: Assistant Nabh &  
Quality Coordinator

(June 2015-May 2016)

Amala Institute of Medical  
Science and Research Centre



## **Duties and Responsibilities**

- On team evaluation visits
- Accreditation commission and Minute meetings
- Workshops
- Technical Assistance
- Paper presentations, seminars, demonstration etc.
- Clinical and Case sheet Audits
- Department monitoring
- Supervise and Implement QI's.
- Develop performance improvement targets for quality, service, and efficiency
- Act as a point of coordination for the faculty regarding all aspects of NABH accreditation.
- Continuous improvements –find ways to improve current work processes in order to establish more streamlined practices and improved customer outcomes.
- Develop, maintain, and implement plans to achieve quality improvement goals
- Review standards, policies, and procedure, effectiveness of existing programs.
- Supervision of Deficiency checklist.
- Incident report and finding out the root cause and contributory factors.

## **Institutional training**



FORTIS hospital Bannerghatta Road Bangalore.  
(NABH & JCI Accredited)

Part of LEAN Project-EXPRESS ER



ASTER DM healthcare kochi Kerala

Topic: analyse patient satisfaction towards F&B  
Department

**Technical Skill**

MS Office

Typing speed 80 WPM.

**Area of Interest**

Quality Management

Insurance Management

Customer Service Management

Operation Management

Human Resource Management

Leadership Skill

**Skills**

Communication Capabilities

Quality Customer Service Management

Unique

Quick Problem Solving Skill

**Achievements:**

Hospica En masse 14 &  
15

GRO-National conference at LULU  
INTERNATIONAL Conventional centre.

**Languages**

English (Reading, Writing, speaking)

Hindi (Reading, Writing, Speaking)

Tamil (Speaking)

Malayalam (Reading, Writing, speaking)

**Declaration**

Here by promising that the information's that given above is true and faithful to the extent of my knowledge.

Sneha Mohandas