



NELBY BABY



Contact



nelbybabysd44@gmail.com



0544255935



Abu Dhabi



OBJECTIVE

Seeking an opportunity to utilize career experience skills and education to contribute to employer objectives, profitability and success with a company offering potential for challenge and growth.



EXPERIENCE

Accounts Manager, SPC Pvt Ltd, Kochi- India

(October 2020 – January 2022)

Prepare reports and financial statements for management.

Collaborated with associates to improve reconciliation.

Optimise employee satisfaction and productivity by developing employee incentive strategies.

Developed actionable improvements for existing processes and presented to management.

Accountant

(October 2019 – September 2020)

Generate quarterly profit and loss (P&L) statements to accurately detail company revenues and expenses.

Reconciled monthly bank statements and resolved any discrepancies.

Reviewed financial statements to determine and correct discrepancies.

Prepare monthly and year-end closing statements, financial documents, and invoices.

Accurately perform daily cash functions, including A/P and A/R tracking, budgeting, payroll transactions, expense management and various reconciliations.

Marketing Agent, INDUSLND Bank Ltd, Idukki- India

(January 2019 – July 2019)

Research and analysed market trends, pricing schedules and competitor offering daily.

Monitor consumer patterns, anticipating changes and maintaining marketing strategy relevance in dynamic Landscape. Helped teams reach ambitious sales objectives with multi-channel marketing strategies.

Create customer awareness of goods, services, and special promotions with creative advertising strategies.



EDUCATION

Mahatma Gandhi University - India

(2016 – 2018)

MBA - Finance and International Business

Mahatma Gandhi University - India

(2013 – 2016)



Skills

Month -end accounting

Billing and reconciliation

Inventory auditing

Financial forecasting

AP and AR operations

Budget review

Financial analysis

Payroll management

Invoice management



Languages

English

Malayalam

Tamil



Personal Details

Date of Birth: 16-08-1995

Nationality: Indian

Visa Status: Visit Visa

Passport No: P9830005