

# ABU SUFIYAN. S



## CONTACT

@ abusufiyandarulhamde@gmail.com  
+971 50 219 0918  
Al Rashidiya, Dubai, United arab emirates  
in <https://www.linkedin.com/in/abu-sufiyan-b62ab4231>

## SKILLS

- \* Sales
- \* Problem solving
- \* Team building
- \* Decision-making
- \* Strong communication skills
- \* Organisational skills
- \* Tally 9.0
- \* Accounts and tax computation
- \* Windows excel
- \* Windows powerpoint
- \* Windows word

## LANGUAGES

English  
Malayalam  
Hindi  
Tamil

## OBJECTIVE

Work with a team that will encourage me to succeed and grow professionally, where my skills and knowledge can be appropriately utilized.

## EXPERIENCE

### AIWA SHIPPING AND LOGISTICS, KOCHI

11/01/2021 - 12/07/2021

FREIGHT FORWARDING

Assisting in Sales, Documentation, Customer Service and Operations Related to Freight Forwarding.

### EXPRESS BEES, BANGLORE

12/05/2021 - 15/11/2021

PICKING SUPERVISOR

Train Workers in Picking Methods, Operation of Equipment, safety procedures, and company policies.

Picked Orders with RF scan Gun.

Use of Radio Beacon and SAP computer Systems and RF Scanners.

Experienced in Warehouse Management System and RF Data Base

## DUTIES AND RESPONSIBILITY

Assist in preparation and forwarding filled in Consignment Receipt Certificate (CRC) for delivered shipments and coordinate with respective location and obtain signed and stamped CRC.

Assist in location and ensure proper storage of delivered goods

Ensure receipt of Stock Register and Lot No. and Expiry of individual site(s)

and suggest corrections on deficiencies observed;

Monitoring of slow, non-moving and short expiry products and timely re-location to other sites and avoid expiration;

Assure proper filing of all logistics related documentation

## EDUCATION

### Rabindranath Tagore University

2021

Bachelor's of commerce

### WHRDE

2020

Advanced Diploma In Logistics and supply chain management

### WHRDE

2020

Advanced Diploma in Airline And Airport Management

### K.P.M H.S.S Roadvila, cheriyavelinalloor, kollam, kerala

2017

Higher secondary +2

### K.P.M H.S.S

2015

High school 10

## ADDITIONAL DETAILS

Date of birth : 28 September 1999

Nationality : INDIAN

Marital status: single

Passport Number : T0572529

Visa status: visit visa

Availability: Immediately

Driving License : Indian only

## DECLARATION

I hereby declare that above given Details are true and correct to the best of my knowledge, and belief.

ABU SUFIYAN S