

RESUME

MUHAMMAD FAWAD IJAZ

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AIMS & OBJECTIVE:

To work in challenging and professional environment for the purpose of good career and for the growth of organized objects and to publish my abilities. To Pursue career in a progressive organization that provide Opportunities for career growth and professional development.

PERSONAL PROFILE:

Father's Name	Ijaz Ul Haq
CNIC No.	36304-3216603-3
Date of Birth	10-04-1997
Marital Status	Single
Religion	Islam
Domicile	Multan-Punjab (Pakistan)
Nationality	Pakistani
Permanent Address:	House NO # 242-B Jinnah Colony Shujabad , Multan

QUALIFICATION

Degree Title	Passing Year	Division	Board/University
Matriculation	2015	1 st	BISE MULTAN
F.Sc(Intermediate)	2017	1 st	BISE MULTAN
B.COM	2019	1 st	B.Z.U MULTAN

SKILLS

- ❖ MS Office (MS Word, MS Excel, MS Powerpoint)
- ❖ Communication
- ❖ Market Analysis
- ❖ Relationship Building
- ❖ Integrity
- ❖ Quick Learner

LANGUAGES

- ❖ English
- ❖ Urdu

EXPERIENCE

Relationship Officer • Bodla Real Estate Holdings Pvt Ltd
December 2020 - September 2022

- ❖ Generate new customer leads through various channels.
- ❖ Proactively identify sales prospects and conduct business development activities.
- ❖ Follow up on new leads and referrals to generate business.
- ❖ Achieving the monthly sales targets, Cross sell assets and fee products.
- ❖ Ensure Customer Satisfaction through regular engagement.
- ❖ Medical admission officer at Royal Metropolitan medical university Kyrgyzstan.

Sales Executive • Royal Apex Marketing
January 2020 - November 2020

- ❖ Maintaining accurate records
- ❖ Attending trade exhibitions, conferences and meetings
- ❖ Reviewing sales performance
- ❖ Negotiating contracts and packages
- ❖ Working towards monthly or annual targets.

REFERENCE

Reference will be gladly on demand, when you required