



RISWAN.P.K

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Address for Correspondence:

Puthiyaveetil
Ponnani
Kuttikkadu
Malappuram
Kerala-India

Present Address:

Dubai
United Arab Emirates

Personal Profile:

Date of Birth : 08/08/1997

Father Name :Koya

Gender : Male

Religion : Muslim

Nationality : Indian

Marital Status : Single

OBJECTIVE

To be an enthusiastic, successful, self-disciplined individual using my qualification and my abilities to its maximum potential in a reputed concern and being a part in making the company a sustainable one.

WORK EXPERIENCE

▪ **Worked as a Cargo Executive in Akbar Express Cargo Pvt. Ltd, Bangalore**

Roles and Responsibilities

- ✓ Take orders from customers and arrange pickup of cargo for delivery to loading platform.
- ✓ Prepare and examine bills of lading to determine shipping charges and tariffs.

▪ **Worked as a Cargo Senior Executive in GAC Pvt. Ltd, Bangalore**

Roles and Responsibilities

- ✓ Monitoring all operational activities of Export and Import.
- ✓ Booking the shipments with various airlines and ensuring its rides as per the booking.
- ✓ Executing various airline Air Way Bills and Import Delivery Orders.

▪ **Worked as a ground Staff at Cochin International Airport**

Roles and Responsibilities

- ✓ Greeting and welcoming passengers, and responding to questions.
- ✓ Checking in baggage.
- ✓ Providing information to passengers.

▪ **Worked as a Sales Executive and Accountant at Quality Food Products in Kerala**

PROFESSIONAL QUALIFICATION

- **Cargo Introductory Course (Passed with distinction , best performer in India) 2017-2018 (International Air Transport – Association – IATA)**
- **Supply Chain and Transport Modes (International Air Transport – Association – IATA)**
- **Ticketing in Amadeus**
- **Ticketing in Galileo**
- **Ticketing in Sabre**

EDUCATIONAL QUALIFICATION

- **BBA (Bharatiar University) _ Waiting for result**
- **Plus Two- NIOS**
- **SSLC – Kerala Board**

STRENGTHS

- Ready to accept challenges
- The burning desire for Self Improvement.
- A good team player and positive attitude.Hard working
- Team building and counseling skills

COMPUTER KNOWLEDGE

- MS Office
- Data Entry

LINGUISTIC ABILITIES

- English.
- Malayalam
- Tamil (non verbal)

PASSPORT DETAILS

Passport No. : R0175114
Date of issue : 16/05/2017
Date of expiry : 15/05/2027
Place of issue : Malappuram

VISA STATUS

Date of expiry : 30/04/2022

DECLARATION

I confirm that the information provided by me is true to the best of my knowledge and belief. Necessary documents will be produced as per the requirement.

Riswan.P.K

