

# ANANTHU ASOK

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Place: Ajman, UAE



## OBJECTIVE

Having ace track record of professional experience of 5 years as an **Engineer** in the field of Project Management in Mechanical Construction (Structural) and Building Management Systems, I am aiming for a potential job role where my skills, knowledge and experience is utilized in an effective manner for the achievement of organizational objectives and career growth. My professional experience gave me the capability to manage any workloads as well as work groups and be productive at any job roles. As a team member, I have always tried to be a flexible person ensuring my part is performed well in the team to complete the assigned tasks successfully.

## STRENGTHS

Self-motivated, Highly Organized, Excellent Communication & Management Skills, Dedicated and Passionate Professional

## PROFESSIONAL EXPERIENCES – 5 YEARS AS ENGINEER

### **BMS SITE ENGINEER (August 2018 to Present)**

**Corona Electrical Equipment Trading, Ajman, U.A.E**

**Project Name: The Royal Atlantis Resort and Residences, Dubai**

**Client: Siemens**

Scope of Work:

- Act as a Site In charge for the overall coordination with the client and the site construction team through providing materials, drawings and technical assistance required for the smooth running of the project.
- Host meetings for project progress tracking and take appropriate actions on both technical and commercial issues that hinder work progress.
- Allocate the total workforce based on the work target assigned by the client and report the manpower allocation and work output on daily and weekly basis to the client.
- Attend site inspections and clarify the queries raised by the client or consultant, take follow-up actions on the site activities and prepare necessary documents such as constraint reports, BMS tracker and monthly invoices Etc.

## **PLANNING ENGINEER – STRUCTURAL (July 2016 - July 2018)**

**SyamaDynamic Engineering Pvt. Ltd, Gujarat, India.**

**Project Name: Enhancing Import Facilities at Jetty As Well As Backup Yard Conveyor Package (Dhamra Port Company Limited)**

**Client: ThyssenKrupp Industries India Pvt. Ltd.**

### **Scope of Work:**

- Overall project coordination with the site construction team, client and the management and provide the necessary support including drawings, material and manpower.
- Attend coordination meetings with the client along with the company management for site progress tracking and to highlight the issues hindering smooth workflow including technical, commercial and manpower issues.
- Host meetings with Site Engineers, Site In charge, Construction Manager and subcontractors for evaluation of the project both technically and commercially and providing the required support and prepare Minutes of Meeting.
- Submit daily, weekly and monthly work target reports including manpower allocation and cost estimation to the senior management and client, prepare and submit invoice to the client, verify subcontractor's invoice proposal and certify the invoice.

## **EDUCATIONAL QUALIFICATION AND CERTIFICATIONS**

- **Bachelor of Technology - Mechanical** – Kerala University, India (2012-2016)
- **Certification in AutoCAD**
- **Certification in Microsoft Office 365 and Software tools**

## **TRAININGS AND OTHER CREDENTIALS**

- Industrial Trainings in Kerala Electrical and Allied Engineering CO. Ltd. Kerala, India.
- Industrial Trainings in Allind Switch Gear Limited, Kerala, India.
- Industrial Trainings in Autokast, Kerala, India.
- Have valid Indian Driving License.
- Linguistic knowledge in English and Hindi.

## **PERSONAL DETAILS**

- **Name: Ananthu Asok / Date Of Birth & Age: 29 June 1994 (27 Years)**
- **Gender: Male / Marital Status: Unmarried**
- **Nationality: Indian / Place Of Birth: Kerala / Passport No.: N9554708**
- **Emirates Id No.: 784-1994-8081647-1**
- **Visa Validity: December 2022**