

**Usman sharief**

usmansharief59@gmail.com

Mobile :00916379060534

5-4a PADEGAN STREET,  
THIRUMANGALAKUDI POST,  
THANJAVUR DISTRICT,  
PIN CODE :- 612102.**OBJECTIVE**

I am seeking employment with a company where I can use my skills and experiences to advance my career and part of success.

**ACADEMIC DETAILS**

Degree/Course	Institution	Year of Passing	Percentage / Grade
Master in business administration	MEASI INSTITUTE OF MANAGEMENT	2015	77%
B.E., ECE	CMS COLLEGE OF ENGINEERING AND TECHNOLOGY	2013	6.9
Diploma in electronic and communications engineering	Mass polytechnic college	2010	73%
S.S.LC	Al ameen matriculation higher secondary school	2007	60%

**WORK EXPERIENCE**

Organization	Designation	Duration
FIRST GULF COMPANY	Site administrative officer	Apr 2016 - May 2019
BAJEBHAI I SYSTEMS	Office administrator	May 2015 - Mar 2016

**Roles**

- ADMINISTRATING THE SITE OFFICE AND BMS MONITORING
- Assisting the shop manager

**PROJECT DETAILS****PROJECT : 1**

**Title** : PREVENTION OF INDUSTRIAL DISASTER THROUGH SMS

**Description** : Preventing the industrial disasters like fire and gas leakage in an industry through short messaging services with a mobile and micro controller

**Duration** : 6 months/ 72 hrs

**Role** : PCB board design

**Team Size** : 6

**PROJECT : 2**

**Title** : A STUDY ON EMPLOYEES SATISFACTION TOWARDS THE ORGANISATION

**Description** : checking the employees attitude and their satisfaction level towards the organization

**Duration** : 6 months/900 hrs

**Role** : Project has fully done by myself

**Team Size** : 1

**PROJECT : 3**

**Title** : REAL TIME MONITORING OF POWER LINE USING SMART SENSORS

**Description** : calculation current,voltage and tension of wire in power line using sensors

**Duration** : 6 months/720 hrs

**Role** : PCB designing

**Team Size** : 4

**FIELD OF INTEREST**

- Administration
- Human resources
- Secretary

## SKILLS

- Ms office
- BMS operation
- Computer hardware
- CCTV

## INDUSTRIAL EXPOSURE

### *Industrial Visit at:*

- ISRO- INDIAN SATELLITE RESEARCH ORGANISATION
- BHARATIYA NABHIKIYA VIDYUT NIGAM LTD

## ACHIEVEMENTS

- University rank holder in MBA

## CO-CURRICULAR ACTIVITIES

- Cultural events
- Sports team organizer

## EXTRA CURRICULAR ACTIVITIES

- Basketball player

## STRENGTH

- Good communicator
- Team player
- Punctuality

## HOBBIES

- Listening music
- Reading books
- Cooking
- Gardening

## DECLARATION

I hereby declare that the details given above are true and correct to best of my knowledge.

Date : 24.12.2019

Place : Thirumangalakudi



(Usman sharief)