



Email ID

SHANUAREECKAL1992@GMAIL.COM
Contact No: +971 50 394 5690

Current residence:
United Arab Emirates

Visa Status: Visit Visa
Visa Expiry: 07 DEC 2021

Career Interest

- Air Freight operation executive
- Customs clearance
- Logistics executive
- Logistics coordinator
- Warehouse executive
- Customer Relation

Computer Knowledge

- Advanced Office
- MS Excel
- MS word
- MS Power Point

Languages known

- English
- Hindi
- Tamil
- Malayalam

Driving License: Valid Indian
Driving License: 40/4965/2010

SHANU AREECKAL BABY

Career Objective

To make positive contribution as part of your dynamic and well reputed organization in a position where my management, decision making and communication skills will be appreciated and enhanced.

Personal Profile

A hardworking, self-motivated and responsible person with an outgoing personality and willingness to work hard. An individual who adapts well to new situations and enjoys meeting new challenges and seeing them through to completion.

Professional Experience

- Cargo specialist at **VECTRUS (USA military base) , Kuwait**
2020- 2021
- Senior Cargo Operation Executive at **Associated Global Forwarders, CIAL (Airport). Cochin,**
01st Jun 2019 - 14th Feb 2020
- Cargo Operation Executive at **New Globe Logistik Llp, CIAL (Airport). Cochin, 19th Mar 2015 - 31st Jan 2019**
- Trainee- Cargo Operation Executive at **APL Worldwide Express Pvt. Ltd. CIAL (Airport). Cochin, 1st Aug 2014 - 31st Jan 2015**

Job Responsibilities

- Handling all import, export documentation for the shipment
- Executing various airlines Airway Bill
- Computation of all export charges
- Co-ordination, space booking and proper follow up of the cargo.
- Collect the certificates from the Chamber of Commerce
- Sending pick up request to agent (export). Preparing export documents invoice, packing list (AIR), normal & re-export Apply for certificate of origin.
- Handling Dangerous goods (Hazmat).
- Excellent dealing with customers
- Attention to detail in all the freight invoice checking/verification against the quote and duty against the value.
- Well experienced in book keeping and file maintaining
- Preparing business correspondence, typically using Microsoft Office (Word, Excel, PowerPoint, Access, Outlook)
- Other duties as assigned

Passport Details

Passport No:	T 3126974
Date of Issue	15-01-2019
Date of Expiry	14-01-2029
Place of Issue	Cochin

Personal Details

Date of Birth	25-03-1992
Gender	Male
Nationality	Indian
Religion	Christian
Marital status	Single

Permanent Address

Areeckal House,
Thuravoor P.O
Peringamparambu,
Angamaly, Ernakulam
Kerala- 683572
India.

Key strength & skills

- Enthusiastic, Creative & Smart working nature
- Confident and Convincing ability
- Good interpersonal skills
- Positive outlook & internally motivated, Punctual, Hardworking with self- learning skills.
- Ability to put in extra efforts when called for and willing to take responsibilities.
- A self-motivated team player.
- Proficiency in M.S office tools (Word, Power Point and Excel).
- Good communication skills.

Academic Qualification

- **Cargo Introductory Course (FIATA)**, IATA- Montreal, Canada
- **BA Sociology**, Annamalai University, 2017
- **BA Economics**, MG University, 2013
- **Plus Two Commerce**, Higher Secondary Examination Kerala, 2010
- **SSLC**, Board of Kerala Public Examination, 2008

References

Sujesh P. Vijayan

General Manager, New Globe Logistik LLP, Cochin

Tel: +91 9847322777

Rakesh K

Manager, Associated Global Forwarders, Cochin

Tel: +91 9847196966

Declaration

I hereby declare that the above mentioned statements are true to the best of my knowledge.

Place: Dubai

Date:

Shanu Areeckal Baby