



**VIPIN.M.V**

Raha Tower  
Karama, Dubai



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0581902426

## ABOUT ME:

I am conscientious, hardworking and excel when working to deadlines. I have an outgoing personality and work well with others at all levels. I am self-disciplined and pride myself on an excellent time keeping and attendance record.

## OBJECTIVES

I am seeking for an opportunity to become an excellent professional by utilizing my skills and abilities to fullest extent for the benefit of organization as well as for my own career advancement

## EDUCATION

- Diploma (Network engineering )
- Keltron Board Year: 2014-2016
- Score :70 %

## STRENGTH

- Self-motivated & hard working
- Teambuilding & leadership skills
- Excellent communication and interpersonal skills
- Quick learner and ability to adapt to new challenges.

## JOB RESPONSIBILITIES:

- Recommend, schedule, and perform hardware and peripheral equipment improvements, upgrades, and repairs.
- Develops or prepares schematics, designs, specifications, parts lists, or makes recommendations regarding these items.
- Provide server maintenance, management, and provisioning for end users.
- Assists in the performance of lab testing and documenting of initial samples of new products for customers.
- Assist engineers by investigating and researching textbooks, handbooks, records or other established and recognized resources to support technical data.
- Assist data center employees with management of all lab equipment, handle breaks/fixes and determine root cause failure reason.
- Performs basic hardware troubleshooting.

## Work History

- **System administrator - Andromeda, Mumbai, Maharashtra**  
**July 2017 - August 2019.**

## Sales Team Leader

### Royal Enfield

- Listening to customer requirements and presenting appropriately to make a sale.
- Maintaining and developing relationships with existing customers in person and via telephone calls and emails.
- Responding to incoming email and phone enquiries.
- Acting as a contact between a company and it's existing and potential markets, gathering market and customer information.

## LANGUAGES

- English  
(Speak, Read & Write)
- Malayalam  
(Speak, Read & Write)
- Tamil  
(Speak)
- HINDI  
(Speak, Read & Write)

## WORK HISTORY

- Royal Enfield, Kunnampalam, Kerala  
January 2020 - November 2021

## TECHNICAL KNOWLEDGE

- OS Exposure: Windows XP, Windows 7, Windows 8
- Package Software: MS Office 2007, MS Word 2010, MS Excel, MS Power Point 2010

## PERSONAL SKILLS

- Excellent interpersonal, communication and relationship-building skills
- Listen attentively, communicate persuasively and follow through diligently.
- An eye for details, Ability to work under pressure, Creative, Organized building skills. Listen attentively, communicate persuasively and follow Through diligently.
- MS Office

## PERSONAL DATA

Father's name : VIJAYAN.M.V  
Date of Birth : 29/08/1994  
Sex : MALE  
Nationality : INDIAN  
Passport No : N 2 5 0 7 3 4 1  
Passport Validity : 0 2 / 0 9 / 2 0 2 5  
Marital status : SINGLE

## DECLARATION

*I hereby declare that the information furnished above is true to the best of my knowledge and if given an opportunity I will sincerely meet your expectation.*

PLACE : Dubai

DATE :

VIPIN M V