



# Mohamed Mustafa

## Objective

A challenging and even high stress environment that provides me opportunities , professional development & constructive contribution to the organization.

## Contact

E-Mail Address  
m1hamed@icloud.com

Mobile  
+971527924636

Age: 27  
Status : Single  
Nationality : Sudanese  
Passport : 2022  
Religion : Muslim  
Address: Dubai

## Languages

Arabic  
English  
Russian

## Work Experience

2021

April

Mar  
2020

Alabbas commercial Co. Khartoum –Sudan.

HR & Assistant Manager

Responsible for the day to day running of the company's project , working along side the team to achieve targets ,planning to meet company's goals, Performance management to help people to become their best selves at work, boosting the company's bottom line.

2017

Sep

Dec  
2015

HASH Information Technology .Khartoum – Sudan.

HR coordinator

Responsible for maintained employee data and kept updated accounts of all employment records ,Assisted in recruiting and training of new employees for the marketing and IT teams ,Administered payroll information, compensation materials, and benefits programs ,Supported daily operations of busy human resources department ,Mentored employees through personal and professional issues.

2015

Dec

Oct 2015

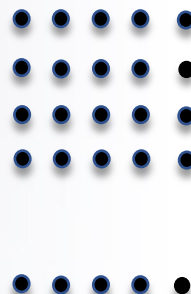
MTN Group

Customer service representative

Responsible for filling forms for the customers who applies for new sim card .

## Skills

- High computer skills
- Work under pressure
- Independent & Team work
- High communication skills with different nationalities and cultures
- Microsoft office



## Hobbies and Interests

Enjoy reading,  
writing, travelling,  
learning new  
languages.

## Qualifications & Education

**2019**

**Dec**

**Oct 2018**

**FLIGHT ACADEMY OF THE NATIONAL  
AVIATION UNIVERSITY Ukraine**

Master Degree of management  
Program subject area 'Management'  
study program 'International Air  
Transportation Management'  
Manager , Transportation manager.

**2015**

**Oct**

**Sep 2012**

**AL-MUGHTARIBEEN UNIVERSITY Sudan**

Bachelor Degree of Business Administration  
Management