

MARYUM IRSHAD

K Tower, Business Bay, Dubai UAE

Email: maryum.irshad11@gmail.com

Phone: +9710582993288

WORK EXPERIENCE

- **Assistant FM Manager/ FM Coordinator, Farnek Services LLC, Dubai , United Arab Emirates**(Oct 2019 to Oct 2020)
- **Administrator & FM Coordinator, CBFA JV (Cofely Besix & Farnek) |The Dubai Mall, Dubai , United Arab Emirates**(Oct 2017 to Oct 2019)
- **Head Of Packing Department, Aftab writing instruments Company, , Pakistan**(Aug 2015 to Jul 2017)
- **HR Coordinator & General Accountant, Abdullah & Qamzi Transportation & Construction Company, Dubai , United Arab Emirates**(Aug 2014 to Jul 2015)
- **Team Leader, MOBILINK, , Pakistan**(Apr 2012 to Apr 2014)

EDUCATIONAL BACKGROUND

- **University of the Punjab, , Bcom, 2011,**

SKILLS

- **ms office**

PERSONAL BACKGROUND

- **Birthday: - 1989-05-18**