

CURRICULUM VITAE



NADEEM M P

(Civil Engineer,
QS, Estimation)

Address for Communication:

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Email:

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Languages Known:

English

Hindi

Malayalam

Tamil

Hold a valid Indian Passport
and Driver's License

Technical skills

- Auto Cad
- Quantity surveying and estimation
- ERP Budgeting
- MS office, good knowledge in MS Excel and MS office

Personal Data:

Date of Birth : 07-02-1991

Sex : Male

Nationality : Indian

Marital Status : Married

Religion : Islam

About me

I'm a civil Engineering graduate currently working in Dubai as **Quantity Surveyor/Estimation Engg** from July 2019 to present date. I have 3+ years' experience in Quantity surveying, Estimation and 5 years in Project management site management and software's like ERP, AutoCAD Microsoft word and excel.

A result-oriented self-starter, skilled learner and effective communicator, problem solver, with ability to focus on solutions, proactive, always challenging current procedure.

Educational Qualification

- Bachelor of Engineering (B E) in Civil Engineering (2008-2012)
- Higher Secondary (HSE) Kerala, India (2006 – 2008)
- SSLC Kerala, India (2006)

Key skills and proficiency levels

- Quantity survey and estimation works.
- Dealing with Material Suppliers.
- Material Budgeting.
- Assessing the environmental impact and risks connected to projects.
- Prepare quantities from drawings and compare with site measurements
- Preparation, Presentation and submission of Valuation in Respect of work Progress at work site.
- Evaluation and administrating changing orders.
- Work Scheduling and Implementation
- Checking Sub- Contractor's Valuation and Preparing Payment Certificate.
- Identifying Variation and negotiate with Consultant & Client.
- Material Procurement and Making Supplier Payment Certificate

Work Experience

Working as Jr. Estimation Engineer in YMS Engineering LLC from October 2020 to Present date At Dubai industrial city, Dubai, UAE

- ❖ **Estimation and quotation preparation using ERP system and MS Excel**
 - Prepares detailed MTO, Estimation and quotation by gathering proposals, blueprints, specifications, and related documents.
 - Identifies labor, material, and time requirements by studying proposals, blueprints, specifications, and related documents.
 - Computes costs by analyzing labor, material, and time requirements.
 - Resolves discrepancies by collecting and analysing information.
 - Prepares special reports by collecting, analyzing, and summarizing information
 - Attending client technical and commercial meetings.

Worked as Quantity surveyor in Venus star construction LLC from July 2019 to September 2020 At Dubai, UAE (lost job due to pandemic situation)

❖ **Quantity surveying and quotation preparation**

- Preparation of quantities by analysing drawings schedules and project documents
- Prepare tender and contract documents, including bills of quantities
- Making site visits for taking measurements & project report.
- Collecting quotations and negotiating with sub-contractors/Suppliers and allocate work to subcontractors
- Prepare and analyse costing for tenders
- Value completed work and arrange payments
- Understand the implications of health and safety regulations.

Worked as Project engineer /P & C Coordinator in Reliance Jio Infocomm Ltd. From April 2015 to june 2019 at Cochin and Calicut, Kerala

- **OSP (outside plant construction) exchanges offices and towers.**
- Quantity surveying and estimation
- Vendor allotment
- Preparing, scheduling, coordinating and monitoring the assigned engineering projects
- Monitoring compliance to applicable codes, practices, QA/QC policies, performance standards and specifications
- Work Scheduling and implementation
- Vendor coordination
- WO preparation ,Rate analysis
- Preparing reports regarding vendor allocation and work progress
- Site coordination with engineers and supervisors.
- Bill checking and joint measurements
- Site execution

Worked as Project Engineer in PCM Pvt. Ltd. (Project management consultancy) From June 2013 to April 2015 (2 years) at Kannur, Kerala, India

- **Shopping mall (G+5 with 3 cinema theatre and 2 basements, 1 lakh sqft)**

Civil Engineering Attributes

- Knowledge of contract technical specifications and their implementation.
- Good knowledge in Auto cad MS office and operating systems
- Superb critical thinking skills and the ability to evaluate design plans and projects.
- Assessing the environmental impact and risks connected to projects

Reference

- | | |
|---|---|
| • Ms. Nooriya sulthana
Tendering manager
Venus Star construction LLC, Dubai, UAE
Ph: 052 6031940 | • Mr. Saravanan
Sr. Quantity surveyor
YMS Engineering LLC, Dubai, UAE
Ph : 055 4517358 |
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Declaration

I hereby declare that the information furnished above is true to the best of my knowledge. I do hereby declare that above particulars of information and facts stated are true, correct and complete to the best of my knowledge and belief.

Place : Dubai
Date :

Yours faithfully
Nadeem MP