

# TABIB AZAM

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Jebel Ali, Dubai- UAE



## APPLIED FOR

- **Security Guard and Safety Officer Post**

## OBJECTIVE

Working in a challenging environment that would utilize my overall knowledge, experience, ability and vision for the organizational growth and stability. I'm always fond of learning by working. I'll try doing my achieve an excellent goal for the company and myself as well.

## EXPERIENCE

January  
2021 -  
September  
2021

### **UEC Pvt. Limited, Lahore Pakistan**

Safety Officer (HSE)

Prepared and implemented health and safety plans to protect employees and materials for construction projects.

Communicated safety and environmental training material to employees and coached individuals on safety regulations and compliance.

Used MS Office to create and submit reports of inspections, investigations and follow-up actions.

Reviewed work procedures and operational problems to determine ways to improve service, performance and safety.

Collected samples of materials and coordinated testing for hazardous conditions.

Built successful hygiene programs based on techniques such as atmospheric monitoring and noise surveys to provide ongoing worker support.

Optimized new employee training on gear and procedures to maximize team safety.

Developed recommendations to reduce hazards by improving gear, behaviors and procedures.

Provided new-employee health and safety orientations and developed materials for presentations.

Recommended measures to help protect workers from potentially hazardous work methods, processes and materials.

## EDUCATION

2021

### **SIRA—Security Industry Regulatory Agency, Dubai - United Arab Emirates**

SIRA Certificate

2020

### **Govt. Punjab Vocational Training Institute, Sialkot Pakistan**

Dimloma in Health, Safety and Environmental (HSE)

2019

### **Be Safe Training & Services (Pvt.). Ltd, Sialkot Pakistan**

iOSH Managing Safely-UK Certificate

2016

### **Govt. High School Merajke, Sialkot Pakistan**

High Secondary School Certificate

## CERTIFICATE COURSE

- **First Aid Certificate**

Security Industry Regulatory Agency, Dubai - United Arab Emirates

- **Fire Fighting Certificate**

Security Industry Regulatory Agency, Dubai - United Arab Emirates

- **Certificate of Dealing with Special needs (POD)**  
Security Industry Regulatory Agency, Dubai - United Arab Emirates
- **Fire Safety Certificate**  
Crown Occupational Safety and Health Training and Service, Sialkot Pakistan
- **Risk Assessment Certificate**  
Crown Occupational Safety and Health Training and Service, Sialkot Pakistan

## SKILLS

- Verbal and Written Communication
- Ability to learn fast Professionalism and Reliability
- Knowledge of Security Operations and Procedures
- Knowledge of Security and Fire Inspection Procedures
- Immense knowledge of Health, Safety and Environmental regulations
- Substantial experience in monitoring various activities in high risk industries
- Excellent knowledge of various EHS principles and regulations
- Ability to prepare audit reports for preventative maintenance
- Ability to maintain confidentiality of all data
- Following Complex Instructions
- Hard working and sincere
- Friendly and co-operative
- Honest and Dependable
- Computer skills
- Microsoft Office
- Interpersonal Skills

## PERSONAL DETAILS

- Date of Birth : 15/01/2000
- Marital Status : Single
- Nationality : Pakistan
- Passport No : KA1853111
- Passport Expiry : 16/11/2025
- Visa Status : Visit Visa

## LANGUAGES

- English
- Urdu
- Hindi