

# Mohamed Mostafa Saber



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## Objectives

I have a complete commitment and very good skills that help me utilize my professional experience & offer a wide range of opportunities for advancement.

I have the ambition to secure a position within your organization in which I will perform the quality job and the standard of communication required to serve the goals of a great entity; to work in a dynamic environment with growth potential where creativity, team spirit, hard work, dedication and sincerity are appreciated. Highly motivated, confident, with a constructive approach to problem solving and quick to learn new concepts and skills.

Adaptable, flexible has the ability to work under pressure. Ability to motivate others and provide interpersonal skills to encourage others to self-motivation, willing to set goals and work to achieve them.

## Professional Qualifications

### Computer Experience:

- Microsoft Access and Excel,
- CRM- Customer Relationship Management,
- Microsoft Office suite,
- Windows and Internet,

Languages: Arabic (native), English (Good)

### Sales Training (Self-study):

- Certificate degree diploma (ICDL) from ITC certified- Cairo University.
- Graphics Design Diploma - Yat Learning Center.
- Sales & Marketing Programs diploma from –Itqan Training Center.
- El Khorafy grant for the development of Human Resources- Emak International Academy.
- English courses - Episcopal training centre in Egypt
- Performance and Management Programs - Central Bank of Egypt – Egyptian Banking Institute.
- Caring for Customer, Putting Customer First, problem Solving & Techniques, Negotiation Skills Training, Time management, Excellence in Customer services training, How to win and keep your clients, how to communicate with diplomacy.

## Professional Experience

June 2020 – till now

**Sales Manager**

**Sky links Real Estate Broker** Sharjah – Dubai – UAE

# **Mohamed Mostafa Saber**

July 2019 -May 2020

**Senior sales Exective**

**Arada DEVELOPMENT - Sharjah - UAE**

August 2018- July 2019

**Senior Property Consultant**

**MUDON Real Estate Broker - Dubai - UAE**

May 2016 -August 2018

**Property Consultant**

**Masaken Alwaha Real Estate Broker - Dubai - UAE**

October 2014 - March 2016

**Property Consultant**

**Amer Group (porto group). Cairo - Egypt**

September 2009 - september 2014

**Senior Sales Officer (Staff)**

**Mashreq Bank, Cairo- Egypt**

## **Skills and strength points**

- Strong interpersonal and communication skills, a client-Centered focus.
- Ability to multi-task, an outgoing personality, a team player mentality
- Strong conceptual as well as technical abilities
- Self-motivated, initiative, high level of energy
- Resourceful, tolerant and flexible to different situations

Organizational skills and customer service orientation:

- Well Organized
- Work effectively and efficiently.
- Executive Leadership
- Familiarity with Multi-culture environment
- Team & People Management
- Multi - cultural interpersonal

Communication skills

- Extract financial Management
- Decision making, critical thinking, and planning
- Accuracy and Attention to details
- Organization and prioritization skills
- Problem analysis, use of judgment and ability to solve problems
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## **Education**

2009 - (BSc.) Bachelor of Social Studies, Social Studies Academy - Egypt

# ***Mohamed Mostafa Saber***

## **Personal Information**

Nationality: Egyptian.

Date of Birth: 19\7\1987.

Marital status: Married.

Military Status: Exempted.

Gender: male

Driving license : Available .

Personal car : Available