

# Jaydeep Sagar

## Sales Manager - Classic Diamonds Fzco

Dubai

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To pursue a challenging career by rendering services for mutual benefits using managerial, technical and communication skills.

Willing to relocate: Anywhere

### WORK EXPERIENCE

#### **Sales Manager**

Classic Diamonds Fzco - December 2012 to Present

Job Description:

- Responsible for selling, servicing and extending long term relationship with customers.
- Maintaining stocks physically and systematically.
- Controlling Jewelry purchasing and managing relationships with suppliers and vendors.
- Analyze sales periodically and generate monthly and annually reports.
- Overlook HR and PRO administration processes.

#### **Sales Executive**

Dell Computer LLC FZ - Dubai - December 2010 to November 2012

Promoted Dell laptops in various outlets such as Jacky's Electronics, Jumbo Electronics, Plugins and Emax.

Job Description:

- Promoting product and handling customers.
- Visual merchandising the product at retail stores with appropriate branding.
- Analyzing competitors market and report the management.

#### **Sales Executive**

Eros Electronics - Dubai - December 2009 to September 2010

Promoted Samsung laptops in various outlets such as Jacky's Electronics, Jumbo Electronics and Emax.

Job Description:

- Promoting product and handling customers.
- Visual merchandising the product at retail stores with appropriate branding.
- Analyzing competitors market and report the management.

#### **Financial Analyst**

Royal Index LLC - Dubai - May 2009 to July 2009

Job Description:

- Analyze the FOREX market.
- Handle clients and prepare proposals.

#### **Business Development Officer**

Arctern Consultancy - Dubai - July 2008 to October 2008

Job Description:

- Present and sell company products and services to current and potential clients.
- Prepare presentations, proposals and sales contracts.

- Handling Man power for site audits.

### **Sales Executive**

J.M Jewelers LTD - Dubai - January 2008 to June 2008

Job Description: Handling customers and Daily stock update into the system.

Marketing Research (Internship)

- Worked in Feedback Marketing Research Company as an Enumerator & Data Entry.
- Worked as an intern at Market Probe (An Marketing Research Organization)

### **EDUCATION**

#### **Bachelor of Commerce in Commerce Management**

University Of Wollongong in Dubai

2013

#### **CBSE**

Studied in Our Own English High School

2008

### **SKILLS**

Microsoft Office (9 years), Adobe Photoshop (3 years), Tally (2 years), Citrix (2 years), Sap (3 years)

### **ADDITIONAL INFORMATION**

#### **TECHNICAL KNOWLEDGE**

- MS Office: MS Word, MS Excel, MS PowerPoint, MS Access.
- Intermediate Knowledge in Adobe Photoshop, Visual WinGold, SAP and Citrix.

### **SKILLS**

#### **PROFESSIONAL**

- Business Development
- Customer Service
- Maximizing Sales
- Minimizing Cost
- Analytical Skills

#### **PERSONAL**

- Competitive
- Team Player
- Committed
- Communication Skills
- Self-Motivated