

JEMY MATHEW

Al Qusais, Dubai, UAE

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WORK EXPERIENCE

- **Front Desk Administrator , Klass Homes Interior Decoration L.LC, Al Barsha , Dubai, United Arab Emirates**(Aug 2020 to Oct 2020)
- **Recruiter cum Business Development Executive, LOCUM MEDS-London. , Kochi, India**(Mar 2017 to Aug 2020)
- **HR Assistant & Office Admin, MOAT Financial Services (P) LTD, , India**(Apr 2016 to Feb 2017)
- **Office Administrator, Tepas IT Group (P) LTD, Kochi, India**(Aug 2014 to Mar 2016)

EDUCATIONAL BACKGROUND

- **Baselios Poulouse II Catholicos College , Piravom, Msc, 0, COMPUTER SCIENCE**
- **Bharata Mata College, Thrikkakara, Bsc, 0, Mathematics**

SKILLS

- **able to work under pressure.**

PERSONAL BACKGROUND

- **Birthday: - 1990-12-14**