

Krithika Ganeshan

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Visa type: Employment visa

Nationality: Indian

Passport number: T0548885

Expiration date: 20/01/2029



Introductory Profile

A young and a dynamic professional constantly thriving for self-improvement. With over 5 years of work experience handling several hundreds of suppliers on a daily basis has helped me gain business acumen. Working with large onshore and offshore teams has developed me into a great team player. With a good sense of time management, I am able to run several tasks with tight deadlines on a regular basis. Spending over 6 months in a client facing job helped me build marketing, sales and interpersonal skills, the base on which the other business skills were developed. I am seeking an opportunity with a leading retail firm that will give me opportunity to showcase my skills and provide me with ample scope for learning.

Core Competencies and Interest

Customer and Product Knowledge | Operations Management | Procurement | Customer Service | Quality Control | Retail Knowledge | Time Management | Team Coordination | Self Development | Current Market Trend | Training and Development | Public Speaking

Accolades

- Tesco recognized me with a 'Value Card' for handling the team and achieving zero error for the month of October 2018 in the absence of the Team Lead
- Tesco awarded the 'Performer of the month - January 2018' for the department 'SRD',
- Tesco awarded the 'Star of the month – August 2015' for the department 'Buying Admin', recognizing my quick learning capability

Experience

IMG World of Adventure - World's Largest Indoor Theme Park

Procurement Coordinator (July 2019 – current)

Responsibilities include

Review and obtain competitive quotes for the RFQ's allocated, following the Management Policies and established SOP's

- Liaise with respective departments of the theme park and obtain clarifications on RFQ's if required.

- Negotiate for best price and process Purchase Orders based on approved quotes.
- Follow-up the approvals of the PO's and ensure timely delivery of goods and services.
- Maintain and update records of high-volume items.
- Attend periodic meetings with the respective department heads to update them on the status of RFQ's
- Track and maintain a report of savings generated on a daily basis
- Carry out any other job-related tasks assigned by the Department Head/Supervisor.

Tesco – UK's Largest retailer

Operation Analyst,

Space Range and Display for Central Europe (March 2017 – February 2019)

Responsibilities included

- Range management
- Ensuring timely linking and de-linking of stores and warehouses
- Emergency listing
- Evaluating of products' eligibility to enter stores
- Maintaining daily and weekly reports
- Liaising with stakeholder and buyers to ensure smooth functioning
- Ensuring daily KPIs are met

Tesco – UK's Largest retailer

Buying Officer

Central Europe (July 2015 to February 2017)

Responsibilities included

- Updating purchase pricing, promotion, and retail price. ○
 Liaising with buyers and stakeholders to ensure right
 product pricing ○ Invoice matching for Poland

Casa Grande Interiors

Marketing Executive (January 2015 to June 2015)

Responsibilities include

- Responsible for building customer base and improving sales
- Sharing product portfolio and matching with customer needs after understanding them

Education Qualifications

- Graduated in Bachelor of Arts in Journalism, Psychology and Literature from Bishop Cottons Women's Christian College of Bangalore University in 2015
- Participated in Journalism Workshop organized by Deccan Herald, a leading daily in India.
- Pre-University in Political Science, History, Economics & Psychology from Bishop Cottons Women's Christian College of Bangalore University in 2012
- Finished schooling From ICSE Board from St. John's High School, Bangalore India in 2010

Strengths

- Ambitious with a strong focus on self-development
- Independent
- Quick Learner
- Good Communication skills
- Self-confidence and open to constructive criticism

Computer Proficiency

- JDA (Application used to create space in stores and improve display)
- STRAPP (Application used to assign the right products to the right stores)
- Basic Knowledge of MS word, MS Excel, MS PowerPoint.
- Microsoft Dynamics AX