

## ZUHAIL FEROZKHAN

Cell: +971526327743,+971569492940

Cell India: +919633390149

Address: Al Qusais - Dubai

Email:[zuhailkhanferoz12@gmail.com](mailto:zuhailkhanferoz12@gmail.com)



### CAREER OBJECTIVES

To be associated with a progressive organization that gives me a scope to utilize my creativity, knowledge & skills and be a part of a team that dynamically works towards growth of the organization.

### DOMAINS OF INTEREST

- Customer Service
- Sales/Marketing
- Operation Duties
- Logistics Duties

### OVERALL EXPERIENCE OF 2 YEARS

#### Customer Service & Sales Executive:

Four Star Hyper Market Shakbout city Abu Dhabi

May 2017 to December 2018.

#### Responsibilities/Work Activities.



- ✓ Deal with clients Directly on **IT** (Information Technology) /Electronics Counter.
- ✓ To support the Store Manager in delivering the store annual Sales Budgets and Business Plan.
- ✓ To ensure the appropriate level of shop floor cover is maintained at all times of the working day.
- ✓ To be responsible for the daily organization and control of the Customer Care and Sales Assistant Team roles including the scheduling of lunch and tea breaks and the planning, delegation and completion of required tasks with agreed timeframes
- ✓ To take responsibility for their own self-development and achieve the required levels of performance within the Retail Development Program with the support of their line manager.
- ✓ To complete stock checks and to provide support in subsequent investigations as may be necessary.
- ✓ To acquire a good working knowledge of the range of products stocked and drive sales in accordance with all company resources.
- ✓ Ensure that all customer orders are processed as quickly as possible and liaise with customers regarding delivery times.

# Sales Executive

Innovative Ideas Al Hili Al Ain:

TP – LINK ROUTER AND WI-FI EXTENDER

December 2018 to June 2019.

## **Responsibilities/Work Activities.**

- ✓ Demonstrate and explain products, methods, or services in order to persuade customers to purchase products or utilize services.
- ✓ Sells products by establishing contact and developing relationships with prospects; recommending solutions
- ✓ Maintains relationships with clients by providing support, information, and guidance; researching and recommending new opportunities; recommending profit and service improvements.
- ✓ Prepares reports by collecting, analyzing, and summarizing information
- ✓ attending trade exhibitions, conferences and meetings
- ✓ aiming to achieve monthly or annual targets

## **COMPUTER SKILLS**

- ✓ MS-Office Expert
- ✓ Web Surfing
- ✓ Typing Speed 30wpm.

## **PROFESSIONAL SKILLS**

- ✓ Customer oriented with strong commitment to providing quality service.
- ✓ Effective oral and written communication skill with pleasant telephone manners.
- ✓ Ability to think critically, solve the problem and take decisions.
- ✓ Ability to work under pressure in a fast-paced environment.
- ✓ Effective Team player.

## **PERSONAL SKILLS**

- Excellent time management. Natural Convincing Power.
- Dependable and truthful. Ability to keep calm under pressure.
- Good soft skills and get along well with people
- Self-starter. Highly disciplined
- Comprehensive understanding of client confidentiality

## **ACADEMIC QUALIFICATION**

<b>B.B.A</b>	Bharathiar University <b>(Coimbatore,Tamilnadu,India)</b>
<b>H.S.S</b>	S.N.V.H.S.S Panayara varkala <b>(Trivandaram,Kerala,India)</b>
<b>S.S.L.C</b>	G.H.S.S Varkala <b>(Trivandaram,Kerala,India)</b>



## **LANGUAGES**

	<b>Speak</b>	<b>Read</b>	<b>Write</b>
English	Good	Good	Good
Hindi	Good	Good	Avg.
Malayalam	Good	Good	Good
Tamil	Good		

## **PERSONAL INFORMATION**

Father's Name : Feroz Khan  
Date of Birth : 19 august 1997  
Nationality : Indian  
Passport No : P6561022  
Marital Status : Single

## **REFRENCE**

Will be Furnished Upon Request.