



# MAHAMMED SAJID

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## CONTACT

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### ADDRESS :

Thoufeeque Manzil

Darbethadka P.O Ariyadka Village

Puttur Taluk, DK, Karnataka - 574210

## PERSONAL DATA

Gender Male

D. O. B 19-Dec-1998

Nationality Indian

Religion Muslim

Marital Status Single

## LANGUAGES

ENGLISH : (read/write/speak)

HINDI : (read/write/speak)

KANNADA : (read/write/speak)

MALAYALAM : (speak)

TAMIL : (speak)

## INTERESTS



TRAVEL



CYCLING



SWIMMING



MOVIES



MUSIC



GAMES



Looking for a challenging career in the field of Business Devolvement where I can exhibit my skills and apply my knowledge to bring growth to my employer and myself and where commitment and proven abilities lead to a rewarding career.



## WORK EXPERIENCE

### SUPERVISOR

EMPIRE RESTAURANT BANGALORE

for the period of 1 year 6 months.

### ADMIN EXECUTIVE (PAYROLL)

NKP PVT LTD, BANGALORE

Employee attendance management.

Employee salary management, Employee recruiting

for the period of 2 years

### ADMIN EXECUTIVE

LOYAL HOSPITALITY PVT LTD, BANGALORE

for the period of 2 years



## EDUCATION

### DIPLOMA

COMPUTER SCIENCE

KVG Engeneering College, Sulia

With aggregate of 60 %

2015 - 2016

### SSLC

St. PHILOMINA HIGH SCHOOL, PUTTUR

With aggregate of 63 %

2014

## AWARDS/ACHIEVEMENTS



Project work done in customer relation management & in personality development about customer satisfaction



## MY SKILLS

TALLY v 9.0



MS WORD & PP



MS EXCEL



TYPING SKILL



MANAGEMENT



COMMUNICATION



ADAPTABLE



RESPONSIBILITY



HARD WORKING



CONFIDENT

