







# Umer Mumtaz

[Civil Engineer]

## CONTACT DETAIL

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## ABOUT ME

An enthusiastic, self-motivated, reliable, responsible and hard-working person. Being a mature team worker and adoptable to all challenging situations. Able to work well under pressure both in a team environment as well as using own initiative plus adhere to strict deadlines

## PROFESSIONAL SUMMARY

Civil Engineer with 1 years of experience in construction industry able to manage multiple simultaneous responsibilities to keep construction running smoothly and to provide timely solutions to the unseen potential issues on site.

## COMPUTER SKILLS

- Primavera P6,
- AutoCAD
- 3D Max,
- Revit
- Strong Verbal Communication
- Project and staff management
- Process implementation [as per drawings]
- Microsoft office
- Team leadership

## WORK HISTORY

### SITE ENGINEER

#### **1. Tourism Department Of KPK, Pakistan**

Project: Beautification of Kalam, KPK



#### **Job Description:**

- Analyzed the construction plans and financial projections to verify accuracy and its implementation on site.
- Ensured the quality control, health and safety measures for construction teams as per the approved standards.
- Ensured that the project execution is according to the agreed work plan, approved designs, standard code provisions and specifications.
- Identification of the technical problems during project implementation and reported to the concerned consultant.
- Coordinated and directed the subcontractors.
- Closely monitored the site activities to ensure quality of work in compliance with the contract requirements, good construction practice and with approved shop drawings.

## 2. **M.Younas Builders Pvt Ltd**

Profession: Assistant Engineer, KPK



### **Job Description:**

- Provision of technical inputs for construction site selection
- Ensured that material used comply with the approved material approval request (MAR).
- Analyzed the drawings and delivered concise instructions to the technical team for maintaining the quality control
- Imparted construction supervision
- Closely monitored the concrete pouring and checked the concrete materials delivered to site, ensured its compliance with QA/QC procedure.
- Ensured that all the concrete tests are carried out as per the contract requirements and the approved standards
- Prepared baseline program, schedules, milestones, deliverables and timelines as per project management plan.

## **EDUCATION**

1. **Graduate in B.Sc. | Civil Engineering (2019)**  
University Of Engineering & Technology, Peshawar Pakistan
2. **Intermediate in F. Sc | Pre-Engineering (2015)**  
Peshawar Model Degree Collage Boys, Peshawar, Pakistan

## **CERTIFICATIONS**

1. **AutoCAD | (APEX Institute & Collage of Computer Science)**  
Course Reg No: AIMS/191215 (2020)
2. **3D Max | (APEX Institute & Collage of Computer Science)**  
Course Reg No: AIMS/191216 (2020)
3. **Revit | (APEX Institute & Collage of Computer Science)**  
Course Reg No: AIMS/191217 (2020)
4. **Primavera by APEX Institute & Collage of Computer Science**  
Course Reg No: AIMS/191218 (2020)

## **PERSONAL INFORMATION**

Father's Name : Mumtaz Ahmed  
Date of Birth : 07-09-1997  
Language known : English, Urdu, Pashto  
Nationality : Pakistani  
Marital Status : Single  
Religion : Muslim  
Visa Status : Valid till May 15,2022