

CURRICULUM VITAE



SHUHAIB AKKALATH

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Passport No: T9979192

Date of Issue : 13/11/2019

Date of Expiry : 12/11/2029

Visa Status : On Visit Visa

Expired on : 20/01/2022

Personal Profile:

Date of Birth : 09/03/1988

Religion : Muslim

Sex : Male

Marital Status: Married

Nationality : Indian

Languages Known:

English, Hindi, & Arabic

APPLIED FOR "ACCOUNTANT"

Career Objective.

To achieve a position in the corporate world that will enable me to prove my interpersonal skills so as to provide opportunity for future growth and achievements.

Academic Credentials

- ★ B.Com Certified in Kannur University-Kerala, India.
- ★ Vocational Higher Secondary Passed -2007-Kerala,India.
- ★ Secondary School Leaving Certificate in Kerala, India.

Work Experience

- Worked as a Accountant with M/s.ABC Cargo in Jeddah, Saudi Arabia for the period of one and half years.
- Worked as Sales & Data Entry with M/s.AL Nahala Hospital in Jeddah,Saudi Arabia for the period of one years.
- Worked as Accountant in Kerala, India for the period of two years.

Key Skills

- ★ Very Energetic result oriented and organized.
- ★ Efficient and well behaved person.
- ★ Extremely hardworking self motivated and able to work indecently in a team environment under supervision.
- ★ Keep excellent inter personal relations with colleagues and ready to help them.

Job Profile

- Control over all accounting and financial matters.
- Handling and maintaining accounts at finalization.
- Preparation of year ending schedules and accounts for audit.
- Reconciliation of : Bank H.O Branches, Debtors, creditors and stock.
- All Kinds of Bank Transaction.
- Maintaining purchase and sales including stock register.
- Maintaining Payroll.
- Filling of Sales Returns.

Declaration

I hereby declare that all particulars furnished above and true to the best of my knowledge.

SHUHAIB AKKALATH