

# Ahmad Khattab

## Sales and Customer Service - ABC Verdun Branch

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+96171764786

- Successfully finished studying Banking and Finance at Arts, Sciences, and Technology University in Lebanon "Beirut Campus" (June 2018).
- An enthusiastic, self-starter, with strong leadership and communication skills.
- Proven academic and curricular achievements and process the right technical and soft skills required to propel the organization in achieving its goals and objectives.
- Has good verbal and written communication skills and an ability to relate to a wide range of people.
- Displays honesty and flexibility and ability to work under pressure to meet tight deadlines.

## Work Experience

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### Sales and Customer Service

ABC Verdun Branch

July 2017 to Present

Class Cellular Communication System:

Highly dependable and resourceful Mobile Sales representative with a successful history of sales and customer service, in addition to a strong background in customer acquisition and retention across a variety of services and products.

July 2017 - Present Sales and Customer Service - ABC Verdun Branch

### Internship

Financial Department

January 2018 to February 2018

Arts, Sciences, and Technology University in Lebanon

Organizing the marketing day for 3 consecutive years by presenting CLASS in their yearly event by selling their goods and providing their services.

### Sales and Customer Service

Mar Elias Branch

June 2014 to July 2017

## Education

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### Bachelor of Business Administration in Banking and Finance

Sciences and Technology University (AUL)

September 2014 to July 2018

### Baccalaureate in Economic Sciences in Lebanon Lebanese

Iman High School

September 1999 to June 2013

## Skills

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greeting (Less than 1 year), marketing (Less than 1 year), patience (Less than 1 year), Training (Less than 1 year), sales (6 years), finance (4 years), banking (5 years)

## Certifications/Licenses

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### **Bachelor Degree in Banking and Finance**

September 2018 to Present

Arts, Sciences and Technology University (AUL), Lebanon: Bachelor of Business Administration (BBA) In Banking and Finance.

## Additional Information

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### PROFESSIONAL SKILLS

- Understanding the product & linking it with the target audience
- Following a professional process of greeting the customers, what to show them, what to present, what to say, how to close, etc.
- Diving inside information to show the customer why the product is the best
- Working with patience and focusing under pressure
- Continuing to acquire new marketing tricks
- Training other salespeople in the art of selling
- Knowledge of the economic roles and structures of banks in different economies
- Knowledge and understanding of the different types of risks that banks face and how to measure them.