

VIBIKA SHAJIL

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WORK EXPERIENCE

- **Recruitment Consultant, Crescent Human Resource Management Dubai UAE**, Dubai, United Arab Emirates(Aug 2019 to May 2020)
- **HR/Admin Officer , Western Furniture LLC (Arencos Group of Companies) ,** Dubai, United Arab Emirates(Oct 2018 to Jun 2019)
- **Hr/Admin Coordinator , JMA Supermarket LLC**, Dubai, United Arab Emirates(Jan 2018 to Aug 2018)
- **HR/Admin Coordinator , First Step Business Solutions**, Dubai, United Arab Emirates(Jun 2015 to Dec 2017)
- **Administration Manager , Bethany Institute of Management Studies**, , India(Jun 2012 to Nov 2014)
- **HR Assistant , Conares Metal Supply Ltd**, Dubai, United Arab Emirates(Jul 2007 to May 2009)
- **Assistant Administration Manager June 2006 – June 2007, Blooming Buds Bethania**, , India(Jun 2006 to Jun 2007)

EDUCATIONAL BACKGROUND

- **Bharathiar University**, Coimbatore, **Master of Business Administration (MBA)**, 0, Finance

SKILLS

- **problem solver**

PERSONAL BACKGROUND

° **Birthday:** - 1983-05-26