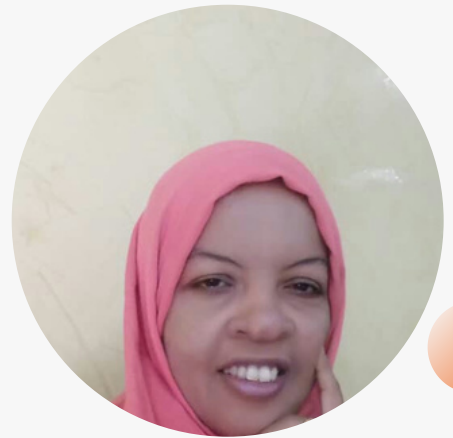


# GOWYRIA Mustafa



## PROFESSIONAL BIO

I am self-ambitious and eager to learn , I am responsible individual with strong communication skills and work ethics besides being creative, focused and highly determined. I am willing to take responsibility and work independently . At the same time , I can work well in teams .Being bilingual gives me the chance of function efficiently in both English and Arabic. My background and growing up experience has given me a deep insight in the culture and society together with a wider scope in the world of business.

## CONTACT INFORMATION

Address: 22 St, Ajman, UAE  
Phone: (+971) 056 301 3680  
Email: gory.elsharief@gmail.com  
Nationality: Sudanese

## RELEVANT SKILLS

- Ability to set and achieve goals and work under pressure.
- Strong communication skills.
- MS office skills
- Able to build up strong public relationships
- Time management
- Self - motivation Adaptability

## CAREER OVERVIEW

### Office Assistant

*Dr. Abdullah Al-Aqib Abdullah Chartered lawyers | Oct 2015 - Nov 2019*

data entry and database management  
scheduling, organising and planning front office reception and switch board-General accounting and administration  
Proficiency in a wide range of computer applications

### Trainee

*Oil Exploration and Production Authority | Sep 2006- Sep 2007*

- Performing collection of rock samples from cuttings or cores
- Create descriptions of rock samples, results of laboratory analysis
- Perform assessment reports of oil and natural gas
- Converting results from laboratory analysis of rock samples obtained in field work into a digital database suitable for interpretation and mapping by DEMD geologic staff

## RELEVANT EDUCATION

### Omdurman Ahllia University

*B.Sc. degree in Electronics in Applied Physics and Mathematics| Graduated June 2006*

- Graduated with honors

## LANGUAGES

- English - V. good
- Arabic - native