

# MARIA RAJU

P.O Box 3754, Dubai

Email: ushakoshy980@yahoo.com

Phone: +971

## WORK EXPERIENCE

- **Event Planner / HR Specialist/ PA/ Office Manager/ Public Relations Officer / Accounts Manager / Market Research , DRILLING COMPANY, Dubai Airport Freezone, Dubai, United Arab Emirates**(Oct 2012 to Jan 2015)
- **Project Manager / Event Planner / Executive Assistant / PA/ Office Manager/ Public Relations Officer / HR Specialist / Market Research , MARITIME INTERNATIONAL, AJMAN, Ajman, United Arab Emirates**(Mar 2007 to Apr 2012)

## EDUCATIONAL BACKGROUND

- **Mahatma Gandhi University, Kerala, B.Com, 1993,**
- **, Delhi, DIPLOMA, 0, Office Management**

## SKILLS

- **office & hr specialist**

## PERSONAL BACKGROUND

- **Birthday: - 1971-07-08**