



KEHINDE BOSEDE FELIX

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Objective

I am a SIRA Lincence holder seeking To obtain the position of SECURITY GUARD; coming with experience completing multiple tasks with the desire to create a high level of company satisfaction and Career Advancement.

Experience

- BMJ INDUSTRY LLC** January, 2019 - Till Date
Security Guard

Responsibilities

1. Secure premises, personnel and Information by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry.
2. Obtain help by sounding alarms.
3. Prevent losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers.
4. Complete reports by recording observations, information, occurrences, and surveillance activities; interviewing witnesses; obtaining signatures.
5. Maintain organization's stability and reputation by complying with legal requirements.
6. Contribute to team effort by accomplishing related results as needed.
7. Monitor CCTV
8. Key Issue and Access Control

- CARDINAL SECURITY SERVICES LIMITED, ORAKEM BENUE STATE, NIGERIA** December, 2014 - June, 2016
Security Guard

Responsibilities:

1. Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, gates are all secured.
2. Attend to Fire Alarm, Gas Alarm, Panic Alarm and investigate disturbances.
3. Monitor and authorize entrance and departure of employees, visitors, and maintain of security of premises.
4. Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.
5. Call police or fire departments in cases of emergency, such as fire or presence of unauthorized.
6. Circulate among visitors, patrons, and employees to preserve order and protect property.
7. Monitor CCTV, Access control and Issue Keys
8. Maintain Lost and Found Records
9. Open Safebox for Guests
10. Provide First Aid
11. Attend to Emergency Calls

Education

- Ebonyi State University Ebonyi State Nigeria.** 2012
Bachelor Degree Bachelor Degree In Psychology (BSC)
- Oladapo Comprehensive High School, Oke -owena Ondo State Nigeria** 2004
- Alison Institution, Online Professional Course** 2021
Retail Technology & Security
- SECURITY INDUSTRY REGULATORY AGENCY (SIRA)** 2021
Security Training SIRA License

Skills

- ✓ Excellent communication skills in English ✓ Pleasing personality and Decency with capability of arrangements and execution of the successful parties.

Personal Details

- Date of Birth : 5th May, 1987
- Nationality : Nigerian
- DECLARATION : I KEHINDE BOSEDE FELIX hereby certify that the above particulars furnished are true and correct to the best of my knowledge.
- Passport Number : A06809846
- Visa Status : Employment Visa