



**MISBAHUDHEEN TM**

**ACCOUNTANT, STORKEEPER  
SALES MAN**

**Contact Details**

Contact Number:

+971553072282

Email ID:

[misbahtm313@gmail.com](mailto:misbahtm313@gmail.com)

**PERSONAL DETAILS**

Date of birth : 16-07-1998

Gender : Male

Nationality : India

Marital status: Single

Languages : English, Malayalam  
, Hindi

Current address: Defence Road,  
Abu Dhabi,  
UAE

Valid Driving licence: INDIA

**PASSPORT DETAILS**

Passport No : V6668353

Date of Issue : 21/02/2022

Date of Expiry: 20/02/2032

Place of Issue: Kozhikode

Visa status : visit visa

Expiry date : 04/09/2022

**Career Objective:**

To obtain to challenging and rewarding position in a growth oriented organisation, where my acquired Skills and knowledge can be utilized in achieving organizational and personnel goals.

**Personal Attributes:**

A desire to learn able to be creative purpose adaptability updated with contemporary trend hard working dedicate

**Professional Experience:**

**FEDELTA COUNSULTING, KANNUR (JUN 2021 – DEC 2021)**

- \*Manage all accounting transactions
- \*Prepare budget forecasts
- \*Publish financial statements in time
- \*Handle monthly, quarterly and annual closings
- \*Reconcile accounts payable and receivable
- \*Ensure timely bank payments
- \*Manage balance sheets and profit/loss statements
- \*Report on the company's financial health and liquidity

**Educational Qualification:**

**B.COM with computer application**

Jamia hamdard university, New Delhi

**PLUS TWO commerce**

Kerala state board

**SSLC**

Kerala state board

**Software Skills:**

- Knowledge and certificate about tally prime and tally erp9(certificate no:900279324)
- Basic knowledge about MS office (Excel, Power point & word)

**Personal Qualities and Skills:**

- Excellent comment over in MS Word & MS Excel packages of MS office
- Developed positive customer relationship through friendly greeting and excellent service.
- Ability to priorities and manage time effectively
- Highly motivated and goal oriented
- Excellent team working and goal oriented
- Excellent team worker with an ability of a potential team lead
- Excellent oral and written communication with people at all level

**Declaration:**

I hereby declare that the statement furnished above are true and correct to the best of my knowledge and belief.

Misbahudheen TM