**TANVIR WASTI** 

**E-M ail**: tanwasti04@gmail.com

**Contact Details:**+91-8077430604/+91- 9012582799

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* A competent professional with 5 Years 7 months of rich experience in Purchase Department / Procurement / Supply Chain Management. Presently working with Agilent Technologies Manesar as Material Procurement buyer – MRO (Maintenance, Repair and Operating Supply) for Electro-Mechanical Materials , Pharmaceutical, chemical, energy.
* An effective coordinator between customer & unit with demonstrated leadership & excellent interpersonal/ relationship management skills.
* Self-starter with hands-on capability in purchase leads /, product costing, RFQ, follows up / negotiation to close orders, follow up for supplies resulting total user satisfaction.
* An effective communicator with ability to relate to people at any level of Procurement.

 **Work Experiences**



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|  | **Organization** | **Agilent Technologies** |
|  | **Designation:** | **Material Procurement Buyer** |
|  | **Duration:** | **From Apr’19 to present** |

***Company Profile:***

Agilent Technologies is an American public research, development and manufacturing company established in 1999 as a spin-off from Hewlett-Packard.

Agilent focuses its products and services on six markets: food, environmental and forensics, pharmaceutical, diagnostics, chemical and energy, and research.

***Key Responsibilities***

* Handling the entire procure to pay cycle for (Mechanical, Medical and IT item) centrally for all the locations worldwide.
* Responsible for gathering data, floating RFQ’s & identifying sources.
* Working in Third party procurement module, giving high importance to timely completion of SLAs' with balanced interfacing between end user and vendor.
* Understanding and coordinating client’s needs / enhancements, customization of product accordingly and involve with product development team to provide solutions as per the delivery schedules.
* Building a strong vendor base centrally for extracting the best deal for the company.
* Analyze all suppliers in order to select the most suitable suppliers who are able to deliver high quality products at competitive pricing.
* Negotiate with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company.
* Extend technical support to customer concerning product specification, listen to quality concern if any at customer end and coordinating with venders for immediate action/value proposals.
* To co-ordinate between user & unit for product delivery & new product development.
* New supplier set up SARS-SUPPLIER ADDITION REQUISTION FORMS.
* Columbo to comply with all relevant legal requirement worldwide.
* POD audit. Proof of delivery document audit and co-ordinate for the completeness of the POD and educating suppliers for future transactions.
* Monthly Reporting (KPIs, User Error rate in Ariba, Maintaining PL and non-PL files
* PR to PO conversion in Ariba within the lead time of 24 hours on the basis of pre-approved contracts and pricelists. Co-ordinating between the end user, Requestor and the supplier in case of any ambiguity. This is only for Ariba.
* Issuing Purchase orders in SAP maintaining info record and source-list and coordinating with the supplier for the delivery with the CRDD limits.

#  Work Experiences



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|  | **Organization** | **Jindal Steel and Power Ltd. (On Payroll of Artech Infosystem Pvt Ltd.)** |
|  | **Designation:** | **Associate – SCM** |
|  | **Duration:** | From Mar’18 to Apr 19 |

***Company Profile:***

The JSPL is an industrial powerhouse with a dominant presence in steel, power, mining and infrastructure sectors. Part of the US $ 18 billion OP Jindal Group this young, agile and responsive company is constantly expanding its capabilities to fuel its fairy tale journey that has seen it grow to a US $ 3.3 billion business conglomerate.

***Key Responsibilities***

* Handling the entire procure to pay cycle for MRO (Electrical & Mechanical) centrally for all the locations of Jindal steel and Power Limited.
* Responsible for gathering data, floating RFQ’s & identifying sources.
* Working in shared service module, giving high importance to timely completion of SLAs' with balanced interfacing between end user and vendor.
* Understanding and coordinating client’s needs / enhancements, customization of product accordingly and involve with product development team to provide solutions as per the delivery schedules.
* Building a strong vendor base centrally for extracting the best deal for the company.
* Analyze all suppliers in order to select the most suitable suppliers who are able to deliver high quality products at competitive pricing.
* Negotiate with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company.
* Extend technical support to customer concerning product specification, listen to quality concern if any at customer end and coordinating with venders for immediate action/value proposals.
* To co-ordinate between user & unit for product delivery & new product development.

#  Work Experiences



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|  | **Organization** | **Everest Blowers Pvt. Ltd.** |
|  | **Designation:** | **Execution Engineer – Project Procurement** |
|  | **Duration:** | From Jan’15 to Mar’18 |

***Company Profile:***

Everest Blowers is an OEM(Original Equipment Manufacturer) company, manufacturer of industrial Root Blowers ( Twin lobe rotary& Tri lobe rotary ), Vacuum boosters, Vacuum Systems etc. A wide range of Everest products used in Water Treatment Plants, Effluent Treatment Plants , Cement Plants, Aquaculture Farms, Chemical Plants, Paper Plants, Vacuum Plants etc. these products also exports to worldwide and well known for their quality.The main clients are GE , NTPC, VA TECH,EIL ,L&T and EMCO( UAE- Saudi Arabia)

***Key Responsibilities***

* Arrange the technical documents from vendor's & keep the close coordination with projects department for approval of documents.
* Working as a coordinator between Client, contractors & inter-departments for the various ongoing project orders & commercial.
* Planning ,monitoring and Execution of orders.
* Correspondence with clients vendors, contractors & sub- contractors.
* Material Planning co-ordination with purchase for various project.
* Scheduling & arranging inspection.
* Follow up with vendors & clients for timely dispatch.
* Floating the technical enquires.
* Global sourcing and vendor development, strong negotiation skill and cost reduction.
* Enhance credit limit, preparation of MIS Reports, identify and develop alternate vendor for localization achieving cost effective purchases.
* Capability to procure variety of raw material, issue purchase order with proper technical & commercial terms and conditions.

***Major Project Experience with Esteemed Clients :***

* ISGEC HEAVY ENGINEERING
* Larsen and Toubro for Bhatpara
* Thermax limited for various Project
* BGR energy limited for VTPS project
* Reliance India Limited for Jamnagar Project
* Engineers India Limited for GAIL Pata Project
* GE India industrial Pvt Ltd for various Project

***Experience With Inspection Agencies :***

* RITES
* CEIL
* TUV NORD
* TUB SUD
* BVIS
* PUNJ LYOYD

# Academic Project



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| **Title** | **Multi Axis Movable Platform** |
| **Duration** | 16 weeks |
| **Description** | Multi axis platform is widely used in various field Such as weapon maintaining and control camera Maintaining lights ,Spot light ,DJ light .This is also Used for installing robotics arms and machine Heads .Here we developed a simple and Useful three axis platform which is based on 360 degree base platform rotation and 45 degree tilt which is control by joystick or wireless free through the remote .This projects come for safety purpose and we have designed this project on catia. |

# In plant Training



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| **Organization** | **Aerial Delivery Research & Development Establishment (A.D.R.D.E)**  |
| **Duration** | 4 weeks |
| **Description In plant Training** | In this time period we have worked on software for reliability prediction for Mean time between failures (MTBF) |
| **Organization** | **Ministry of Micro Small & Medium Enterprises (MSME)** |

#  Duration 12 weeks

 **Description** In this time period we have worked on CNC ( COMPUTER NUMERICALLY CONTROL)

 milling .we learn how to make programming and then applying on product



* **Supply Chain Management / Procurement – MRO/ Project/Contract /Raw Material.**
* **Vendor Development/ Vendor Upgradation**
* **Production Planning and Management/Supply Chain Management.**
* **Logistics.**

# Scholastics



* **B.Tech (Mechanical Engg.)** with **67 %** from Faculty of Engineering & Technology, Agra.
* **XII (Science)** with **66 %** from S.R.G.M.S.S.S, Agra (CBSE).
* **X** with **62 %** from Holy Public School, Agra (CBSE) .

# Skills



* Supply Chain Management
* Budget Management Change Management
* Strong Negotiating Skills
* Change Management
* Process Management
* MS Excel and advance Excel

# IT Skills



* Autocad, Solidworks.
* ERP – Oracle
* SAP MM
* JSPL- ENFA and SSC-SCM Tool.
* ARIBA
* SARS
* COLOMBO
* TRIO

#  Other Accolades



* Star Performer of the month (April 2018) in the SSC-SCM, JSPL.
* Spot Award in the month of June 2018 in the SSC-SCM, JSPL.
* Winner in the event of Robotic in the College Tech Fest Prajjwalan’11.
* Various athletic events at school level.

#  Personal Details

#  Father Name : Kabir Wasti

#  Date of Birth : 25th Dec 1990

 **Address** : D-13 New Agra, Agra, Uttar Pradesh-282005

 **Languages** : English & Hindi

 **Hobby :** Net Surfing, Teaching kids, Long driving

 **Nationality :** Indian.

 **Date:**  Place: (Tanvir Wasti)