

RESUME



ANJU S KUMAR

Mobile: + 971561944575

Email: anjuunni31@gmail.com

OBJECTIVE

To obtain a challenging position as a team leader where my managerial skills and proficiency in the field will be utilized towards the growth of the organization, where my strong, analytical safety, health and environmental skills and hard work will have significant impact in the department.

EDUCATIONAL QUALIFICATION

- S. S.L C Passed in 2006
- Vocational Higher Secondary Exams passed in 2008
- Diploma in Fire and Safety Engineering and management from Bharathiar University in 2010
- NEBOSH IGC — Course completed in 2020

PERSONAL SKILLS

- Good timekeeping and attendance record.
- Can interact effectively with a diverse population.
- Committed to inclusion.
- Able to work collaboratively in a team setting.

SOFTWARE PROFICIENCY

- MS-Word
- MS- Excel
- MS- PowerPoint

TRAININGS AND CERTIFICATES

- H2S training
- Confined space entry
- Work at height
- First aid and fire fighting
- Emergency rescue planning

PASSPORT DETAILS

- Passport No : M9804588
- Date of issue : 10/06/2015
- Date of Expiry : 09/06/2025
- Place of issue : Trivandrum
- Visa status : Spouse visa

WORK EXPERIENCE

➤ ***Worked as Tutor at Tech Shore Inspection Centre from 1" Jan 2015 to 29 Sep 2018***

- Coaching of courses through both lecture and practical based sessions.
- Hazard assessment.
- Hazard communication.
- Chemical hygiene plans.
- Lab safety plans.
- Exposure control, including various pathogens.
- Respiratory protection.
- Emergency response.

➤ ***Worked as safety consultant at Usha Fire Tech at Thiruvananthapuram from Mar 2019 to Jun 2020***

- Develops, implements and reviews policies and procedures to ensure that the College meets all the statutory requirements relating to Occupational Safety and Health (OS&H).
- Support provides for installation and commissioning of firefighting systems.
- Responsible for provide training for client after completion of project (sprinkler system, smoke detectors, fire extinguisher operation, Fire hydrant systems etc.)
- Management of incident and hazard reporting and workplace inspections in conjunction with Safety and Health Representatives and other stakeholders.
- Responsible for the induction and coordination of training for members of the Occupational Safety and Health Committee including; Safety and Health Representatives, First Aid Officers and Fire Wardens.
- Coordinate relevant training and awareness raising programs for all staff and lead in the promotion of a culture that priorities employee safety and wellness.
- Provide specialist advice and guidance on safety and health and risk management issues
- Maintain and update information and advice in relation to OSH policy, legislation and guidelines and provide regular staff communication via email

PERSONAL INFORMATION

Name	:	ANJU S KUMAR
Sex	:	Female
Date of birth	:	29-07-1990
Nationality	:	Indian
Marital status	:	married
Languages Known	:	English, Tamil, Hindi and Malayalam
Permanent Address	:	Santhosh bhavan, Mallika Thattayil P O Pathanamthitta District Kerala, India
Present Address	:	Musaffah shabiya ME-11
Contact Info	:	Mobile - + 971561944575 Email - anjuunni31@gmail.com

DECLARATION

I hereby declare that all the information stated above is true and complete to the best of my knowledge and belief and nothing has been concealed / distorted.

Place:

Date:

ANJU S KUMAR