

CURRICULUM VITAE



M S SREEJITH
S/O B MOHANAKUMAR
MADATHUVILAKATHU
NISHA BHAVAN CHAVADI
KUNNATHUKAL P O
TRIVANDRUM
KERALA
PIN:695504

Mobile :+918075123804

Email id:
sreejithsmohan30@gmail.com

Personal Details:

Father Name :Mohanakumar B

Mother Name : Sreevidhya J

Date of Birth : 21.05.1996

Age : 25

Gender : Male

Religion : Hindu

Caste : Nair

Communiy : Nair

Nationality : Indian

Mother Tongue : Malayalam

Marital Status : single

Career Objective

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective

Academic Profile

Course	Year of pass	Institution	Board	percentage
Diplomo in Computer Engineering	2016	SreeKrishna polytechnic College Nagercoil kanyakumari	Anna University	84%
HSC	2014	Evans Higher Secondary School, Parassala	SCERT	65%
SSLC	2012	P P M H S Karakonam	SCERT	74%

Strengths

- Proactive and Self-confident.
- Punctuality and sincerity.
- Willingness to learn.
- Quick decision making.

Work Experience

- **Six Month Experience in Network Engineer at Netlink Solutions Trivandrum**(2016 April to 2016 Sep)
- **Four Month Experience in Salesman at Metro shoes Ltd** Trivandrum(2016 Oct to 2017 Jan)
- **4 Years Experience in Branch Manager at Dignity Enterprises Pvt Ltd.** (2017 Jan to Continuing) (Handling office staffs & Field staffs for banking backend process like Bank's credit cards & Bank's Retail Loans & client Management)

Computer Proficiency

1. Good knowledge in M S Office
2. System Administration
3. HTML/ CSS Programming
4. Basic Networking
5. OS installation
6. Excel handling
7. Data entry

Operating Skills:

- Windows 07
- Windows XP
- Windows 08
- Windows Server (2003,2008)
- Linux

Languages known

1. **English:** Read, write, speak
2. **Malayalam :** Read, write, speak
3. **Hindi :** Read, write
4. **Tamil :** speak

Declaration

I hereby solemnly declare that the information's that are made in this resume are true, complete and best of my knowledge and belief.

Place: TRIVANDRUM

Date: 13/02/2022

SREEJITH M S